



Regulations of the UEFA European Futsal Championship

2007

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Preamble

Based on Article 49, paragraph 2 a) and Article 50, paragraph 1 of the UEFA Statutes, the following regulations have been adopted.

I General provisions

Article 1

- 1.01 The present regulations govern the rights, duties and responsibilities of all parties participating and involved in the preparation and organisation of the UEFA European Futsal Championship.

II Representation – Entries – Duties and Obligations

Article 2

Representation

- 2.01 In principle, UEFA stages a European Futsal Championship (hereinafter the Competition) every two years. All UEFA member associations are invited to enter their national futsal team for the Competition.

Entries

- 2.02 Only entries submitted to the UEFA Administration within the prescribed deadline and on the official entry form will be accepted. Entry into the Competition is free of charge.

Duties

- 2.03 The national associations undertake, when registering their entries, to confirm to UEFA in writing that they, their players and officials agree to abide at all times by the Statutes, regulations and decisions of UEFA and to recognise the jurisdiction of the Court of Arbitration for Sport (CAS) in Lausanne (Switzerland), as provided for in the relevant provisions of the *UEFA Statutes*.
- 2.04 Accordingly, the participating national associations undertake, in particular:
- a) to stage all matches in the Competition in accordance with the present regulations and to field their strongest teams;
 - b) to observe the principles of fair play (see fair play definition in Annex II);
 - c) to comply with the provisions of the *UEFA Binding Safety and Security Instructions* and of all other relevant UEFA regulations, guidelines and directives;
 - d) to fulfil their commitments and responsibilities towards the international media;
 - e) to comply with these regulations and in particular the provisions laid out in Chapter XVII Exploitation of the Commercial Rights and to ensure that

each of their respective players and officials complies with these regulations and such provisions.

III Trophy and Medals

Article 3

Trophy

- 3.01 A trophy donated by UEFA is presented to the winning association for two years. The holders are responsible for the loss of or any damage to the trophy, and must return it to the UEFA Administration in perfect condition before the final draw for the following final tournament. UEFA is responsible for engraving the cup with the name of the winning association. The trophy becomes the permanent property of any association which wins the trophy three consecutive times or five times in total. Once a cycle of three successive wins or five in total has been completed, the association concerned starts a new cycle from zero.
- 3.02 If the Competition is discontinued for any reason, the trophy must be returned to UEFA by the holders.

Replicas

- 3.03 A scaled-down replica of the trophy is awarded to the winners.
- 3.04 The winner of the Competition may have a copy of the trophy made, provided the copy is clearly marked as a replica and does not exceed 4/5 (four fifths) of the size of the original. No further replicas may be made without the prior written approval of the UEFA Administration.

Commemorative plaque

- 3.05 Each association that takes part in the final tournament will receive a commemorative plaque.

Plaque

- 3.06 Each of the finalists and the semi-finalists will receive a plaque.

Medals

- 3.07 A total of 21 gold medals are presented to the winning team, 21 silver medals to the runners-up and 21 bronze medals to the third-placed team. Additional medals may not be produced.

IV Organisation – Responsibilities

Article 4

UEFA Organisation

- 4.01 The UEFA Chief Executive (hereinafter CEO) is the highest operational management organ. He is responsible for all decisions concerning the

present regulations, except for matters concerning control and discipline. The CEO delegates some of his duties to the UEFA Administration or relevant committees, in accordance with paragraph 4.02.

- 4.02 The following bodies are competent for matters related to the Competition:
- a) The Futsal Committee supports the CEO in an advisory capacity on all competition-related matters;
 - b) The Referees Committee deals with all refereeing-related matters (Article 19);
 - c) The Medical Committee is responsible for all medicine-related matters (Article 25);
 - d) The Anti-Doping Panel is responsible for all anti-doping matters (Article 25).
 - e) The Fair Play and Ethics Panel deals with all matters concerning fair play (Annex II);
 - f) The Stadium and Security Committee is responsible for all matters relating to futsal match halls.
- 4.03 The UEFA Administration manages the Competition according to these regulations.
- 4.04 The disciplinary bodies deal with matters concerning control and discipline in accordance with the *UEFA Disciplinary Regulations*, which apply accordingly.

UEFA responsibilities

- 4.05 UEFA will create the best possible conditions for staging the Competition, covering, among other aspects, the promotion, coordination and administration of the Competition, the entry procedure and authorisation to take part, the match system, the FIFA *Futsal Laws of the Game*, refereeing, control and disciplinary matters, and the exploitation of the commercial rights as defined in Chapter XVII.

Responsibilities of the associations

- 4.06 The associations are responsible for the behaviour of their players, officials, members, supporters and any person carrying out a function at a match on their behalf.
- 4.07 The national association of the country where matches in the Competition are being staged is considered the host association.
- 4.08 The host association is responsible for order and security before, during and after the match in question. The host association may be called to account for incidents of any kind, and may be disciplined.

V Insurance

Article 5

General principles

- 5.01 All persons involved in the Competition (preliminary, qualifying and final rounds) are responsible for their own insurance coverage.
- 5.02 The participating teams are responsible for and undertake to conclude all necessary and adequate insurance coverage for their delegation, including players and officials, at their own expense for the whole duration of the Competition.
- 5.03 If the host association is not the owner of the halls used, it is also responsible for ensuring that the hall owner and/or tenant in question concludes a fully comprehensive insurance policy. If appropriate insurance policies are not provided by the hall owner and/or tenant in due time, the host association must conclude the necessary additional insurance cover at its own cost, failing which it may be concluded by UEFA at the host association's expense.
- 5.04 Claims for damages against UEFA are expressly excluded and all persons involved shall hold UEFA harmless from any and all claims for liability accruing in relation with the Competition. In any case, UEFA may request anyone involved to provide, free of charge, written releases of liability and/or confirmation or copies of the policies concerned in one of UEFA's official languages.

A. Preliminary and qualifying rounds

- 5.05 Associations hosting mini-tournaments must conclude, with reputable insurers and at their own cost, all necessary insurance in connection with staging and organising the tournaments, including, but not limited to, third-party liability coverage (including force majeure), and are responsible for including UEFA as a co-insured party.
- 5.06 The third-party liability policy must include an appropriate guaranteed sum for damages to persons, objects and property, as well as for purely economic losses corresponding to the specific circumstances of the associations concerned.

B. Final round

- 5.07 The host association staging the final tournament must conclude adequate insurance coverage for all of its risks arising under these regulations at its own cost, in accordance with its respective responsibilities, as set out in Article 4 of these regulations and in the staging agreement.
- 5.08 UEFA will conclude insurance coverage in accordance with its respective responsibilities, as set out in the staging agreement.

VI Competition System

Article 6

Phases of the competition

6.01 The competition consists of the following two phases:

a) Qualifying phase:

- preliminary round (if more than 28 associations enter the competition)
- qualifying round

b) Final round (8-team tournament).

A. Qualifying phase

6.02 For the draw for the qualifying phase, the UEFA Administration will form groups, taking coefficients of the participating associations into consideration as far as possible.

6.03 Coefficients are drawn up on the basis of the sporting results of the European futsal national teams (see Annex IV).

6.04 All matches in the qualifying phase must be played in the form of mini-tournaments.

Preliminary round

6.05 If more than 28 teams enter the competition, a preliminary round will be organised in the form of mini-tournaments. Depending on the number of entries, the UEFA Administration will determine the number of mini-tournaments and the number of teams that will go through to the qualifying round.

Qualifying round

6.06 There will be seven mini-tournaments with four teams in each group. The seven winners of the mini-tournaments will qualify for the final round.

Mini-tournaments

6.07 Mini-tournaments will be played in one of the countries in the group. Each team will play each of the other teams in the group once, with three points awarded for a win, one for a draw and no points for a defeat.

6.08 The Principles and Duties for the Organisation and Staging of Mini-Tournaments (see Annex I) must be respected.

Equality of points in mini-tournaments

6.09 If, on completion of a mini-tournament, two or more teams are equal on points, their position within the group will be established according to the following criteria:

a) number of points obtained in the matches among the teams in question;

- b) goal difference resulting from the matches among the teams in question;
- c) number of goals scored in the matches among the teams in question;
- d) if two teams still finish equal on points, with the same goal difference and having scored the same number of goals, the winner of the match between the two teams in question will be declared as the higher-ranked team. If this procedure does not lead to a decision, criteria e) to f) will apply;
- e) results of all group matches:
 - 1. better goal difference;
 - 2. higher number of goals scored;
- f) drawing of lots.

- 6.10 If the two teams which have the same number of points and the same number of goals scored and conceded play their last group match against each other and are still equal at the end of that said match, the ranking of the two teams in question will be determined by kicks from the penalty mark (Article 16) and not by the criteria listed under 6.09 a) to f), provided that the other teams:
- have fewer points, or
 - have the same number of points but an inferior goal difference, or
 - have the same number of points and the same goal difference but have scored fewer goals.

Drawing of lots

- 6.11 If, upon completion of a mini-tournament, the drawing of lots is required, this will take place in the teams' hotel after the final match. The lots will be drawn by the official UEFA delegate and the heads of delegation or representatives of the teams concerned. Following the drawing of lots, the heads of delegation or team representatives must sign a document stating that they accept the result thereof.

B. Final round

- 6.12 The final round is played as a tournament. Eight teams take part. Apart from the host association, which qualifies automatically, the seven other teams involved are those which qualify from the qualifying round.
- 6.13 At the recommendation of the Futsal Committee, the Executive Committee has entrusted the Portuguese Football Association (FPF) with the organisation and staging of the final tournament.

Local Organising Committee

- 6.14 The host association will set up a Local Organising Committee (LOC), which will be responsible for the following:
- proposing match venues and halls to UEFA;
 - making all necessary arrangements for the staging of the matches in the final tournament;
 - adhering to the financial guidelines as per Article 24 of these regulations.

Group formations

- 6.15 A draw will be conducted by the UEFA Administration in the country of the host association to divide the eight teams involved in the final tournament into two groups of four.
- 6.16 The two groups will be formed as follows:
Group A: teams A1, A2, A3 and A4
Group B: teams B1, B2, B3 and B4.

Seeding

- 6.17 For the final-round draw, four teams will be seeded: the host association; the reigning European champions, if they qualify; and two or three teams with the best coefficients in the rankings (see Annex IV). The other finalists will be assigned to the two groups by means of a draw.

Match system

- 6.18 Each team plays each of the other teams in the same group using a league system (three points awarded for a win, one point for a draw, no points for a defeat). The group matches will be played according to the following format.. The daily schedule with venues and kick-off times will be confirmed after consultation between UEFA and the host association. The last two matches in each group must kick off at the same time:

Groups A and B

1 versus 2 1 versus 3 4 versus 1
3 versus 4 2 versus 4 2 versus 3

The first-named team will be considered as the home team.

Equality of points

- 6.19 If, on completion of the group matches, two or more teams are equal on points, their position within the group will be established according to the following criteria:
- a) number of points obtained in the matches among the teams in question;
 - b) goal difference resulting from the matches among the teams in question;

- c) number of goals scored in the matches among the teams in question;
- d) if two teams still finish equal on points, with the same goal difference and having scored the same number of goals, the winners of the match between the two teams in question will be declared as the higher-ranked team.

If this procedure does not lead to a decision, criteria e) to g) will apply:

- e) results of all group matches:
 - 1. better goal difference;
 - 2. higher number of goals scored;
- f) fair play ranking of the teams in question (final round only) in the current competition;
- g) drawing of lots.

6.20 If two teams which have the same number of points, the same goal difference and the same number of goals scored and conceded play their last group match against each other and if this match stands at a draw at the end of normal time, the ranking of the two teams in question will be determined by kicks from the penalty mark (Article 16), and not by the criteria listed under 6.19 a) to g), provided that the other teams:

- have more or fewer points, or
- have the same number of points but a superior or inferior goal difference, or
- have the same number of points and the same goal difference but have scored more or fewer goals.

Semi-finals

6.21 The teams finishing first and second in each group will play the semi-finals as follows:

Semi-final 1: Winner group A versus Runner-up group B

Semi-final 2: Winner group B versus Runner-up group A

Final and third-place match

6.22 The winners of the semi-finals will contest the final as follows:

Winner of Semi-final 1 versus Winner of Semi-final 2.

6.23 The defeated teams in the semi-finals will contest the third-place match as follows:

Defeated team in Semi-final 1 versus Defeated team in Semi-final 2.

Article 7

Same number of goals in a semi-final, the third place match or the final

- 7.01 If the scores are level at the end of normal playing time in a semi-final or the third-place match, no extra time will be played. Kicks from the penalty mark (Article 16) will determine the winning team.
- 7.02 If the scores are level at the end of normal playing time in the final, extra time consisting of two five-minute periods of effective time will be played. If the two teams are still equal after extra time, the winners will be determined by kicks from the penalty mark (Article 16).

VII Match Administration

Article 8

A. Qualifying phase

Match dates

- 8.01 Unless all the teams in a group agree otherwise, matches in the qualifying phase will be played on the following dates, which are reserved for matches in the qualifying phase of the 2007 UEFA European Futsal Championship.
- Preliminary round
15 – 21 January 2007
- Qualifying round
18 February – 25 February 2007
- 8.02 If the national associations agree to stage matches on dates other than the reserved dates, the following conditions must be observed.
- Matches in the preliminary round must be played by 21 January 2007.
 - Matches in the qualifying round must be played by 28 February 2007.

Announcement of the host association

- 8.03 For the qualifying phase, the national associations wishing to host a mini-tournament must notify the UEFA Administration in writing on the entry form by the prescribed deadline. The UEFA Administration designates the host of each mini-tournament according to the principles defined in Annex I, point 2.

Venues and kick-off times

- 8.04 The venues of the matches will be fixed by the host associations and announced to their opponents and the UEFA Administration by 15 November 2006 for the preliminary round and the qualifying round. When fixing a venue, the host association must take into account the length of the journey to be undertaken by the visiting association. In principle, the venue for a qualifying match must be no more than 100km from the nearest international airport.

The teams must arrive at the tournament venue at least one day prior to the start of the mini-tournament.

- 8.05 Unless the UEFA Administration grants special approval, associations are not allowed to fix kick-off times before 10.00 hours or after 22.00 hours (local time).

Arrival of the teams

- 8.06 The teams must arrive at the tournament venue at least one day prior to the start of the mini-tournament.

B. Final round

- 8.07 The final tournament will take place from 16 to 25 November 2007.
- 8.08 The UEFA Administration, in conjunction with the LOC, which it will consult in this regard, is responsible for drawing up the fixture list in the final tournament, as well as for establishing the venues and kick-off times of the matches.

VIII Refusal to Play, Matches Abandoned or not Played through the Fault of an Association

Article 9

- 9.01 In the case of an association's refusal to play or if, through the fault of an association, a match cannot take place or cannot be played in full, the Control and Disciplinary Body will take a decision in the matter. The disciplinary measure(s) to be imposed, in particular forfeit and/or disqualification from the Competition, will be determined by the Control and Disciplinary Body.
- 9.02 Exceptionally, the Control and Disciplinary Body can validate the result as it stood at the moment when the match was abandoned if the match result was to the detriment of the team of the association responsible for the match being abandoned.
- 9.03 If a team is disqualified during the qualifying competition matches or at the final tournament, the results of all of its matches will be declared null and void, and the points awarded forfeited.
- 9.04 If a team refuses to play during the final tournament, the UEFA Administration will decide on a possible replacement. In selecting a replacement association, the UEFA Administration will consider the results achieved by the associations eliminated previously. The UEFA Administration's decision is final.
- 9.05 If a team that qualifies for the final tournament is unable to compete for reasons of force majeure, UEFA will decide whether another team may qualify in its place.

- 9.06 Upon receipt of a justified and well-documented request from the association concerned, the UEFA Administration may set an amount of compensation due for financial loss.

IX Halls, Match Balls and Unfit Pitches – Match Organisation

Article 10

Hall conditions

- 10.01 Halls must be in good condition in terms of both their playing surface and facilities, fully comply with the *FIFA Futsal Laws of the Game* and conform to the safety and security regulations of the competent civil authorities.
- 10.02 Temporary stands may not be used for the matches of this Competition.

Alternative venues

- 10.03 If, at any time during the season, the UEFA Administration deems that, for whatever reason, some venues may not be fit for staging a match, UEFA may consult with the associations concerned and ask them to propose an alternative venue, in accordance with the standards required by UEFA. Should such an association be unable to propose an acceptable alternative venue within the deadline set by the UEFA Administration, UEFA will select an alternative neutral venue and make all the necessary arrangements for the staging of the match with the relevant association and local authorities. In both cases, the costs of staging the match must be borne by the host association. The UEFA Administration will take a final decision on the match venue in due time.

Safety

- 10.04 The associations taking part in the Competition must ensure that the halls they use undergo a periodic safety check, including a determination of the capacity by the competent authorities or by a body recognised by the latter.
- 10.05 The UEFA Administration requires a completed hall questionnaire and UEFA safety certificate from each host association for each match hall. This hall questionnaire and safety certificate must be submitted to the UEFA Administration at least 30 days prior to the match.
- 10.06 In the interests of the safety of players and match officials, the host association must provide access to the pitch that guarantees the safe entry and exit of these persons.

Giant screens

- 10.07 Transmissions of any images and/or messages on giant viewing screens inside or outside the hall where a match is played are, in principle, not allowed. However, transmissions of the above and, in particular, replays on such giant viewing screens may be authorised subject to a licence being granted by UEFA. On receipt of a justified request to this effect, the UEFA

Administration may grant a participating association such a licence which may, however, be withdrawn at any time during the season for improper use. Nevertheless, the results of other matches can be shown on the scoreboard and/or the giant screen during the match without need for a licence, while simultaneous transmissions and replays are authorised for press monitors and closed-circuit channels.

Clocks

- 10.08 Each hall must have an electric scoreboard to provide spectators, players and officials with accurate information concerning:
- the names of both teams,
 - the time remaining in any period, counting down in minutes and seconds from 20.00 to 0.00,
 - remaining penalty time to be served by two players on each team, counting down from 2.00 to 0.00,
 - the score,
 - time-outs, counting down from 1.00 to 0.00,
 - the half-time interval, counting down from 15.00 to 0.00.

Lighting

- 10.09 Matches must be played in halls equipped with a lighting system that provides a standard lighting level of Ev (lux) 1,800. In addition, an emergency lighting system of at least 1,000 lux should be available, ensuring that a match can be completed even in the event of a power failure.

Balls

- 10.10 Balls used must conform to the requirements laid down in the FIFA *Futsal Laws of the Game*.
- 10.11 For matches and training sessions in the qualifying phase, FIFA-approved balls must be provided by the host association.
- 10.12 The balls used for matches and training sessions in the final round will be supplied by UEFA.

Article 11

Cancellation of a mini-tournament or final-round match

- 11.01 If, for reasons of force majeure, the host association of a mini-tournament or a final-round match has to cancel the mini-tournament or match, it must notify the visiting teams, the referees and the official delegates prior to their departure. Otherwise, the host association will be responsible for their travel, board and lodging expenses. The UEFA Administration must be notified at the same time. The UEFA Administration will decide when the mini-tournament or final-round match will be rescheduled.

Unfit pitch

- 11.02 If any doubt arises as to the condition of the pitch after the departure of the visiting teams from home, the referee will decide on the pitch itself whether or not it is fit for play.
- 11.03 If a referee declares that the pitch is not fit for play, the match must be played the following day. Such re-arranged fixtures are subject to the approval of the UEFA Administration, whose decision is final. In the event of any dispute, UEFA will fix the dates of the relevant match or mini-tournament. If the match or an entire mini-tournament cannot take place at all, the travel, board and lodging expenses of the visiting team(s), as well as the organisational costs, will be divided equally among the associations concerned.

Reasons of force majeure, match abandoned

- 11.04 If a match cannot commence or is abandoned, for reasons of force majeure, before the end of normal time or during any period of extra time, the match must in principle be replayed the following day. In consultation with the respective associations concerned, the match may, however, be played on an alternative date set by the UEFA Administration within two hours of the referee's decision to abandon the match. In the event of any dispute, the UEFA Administration will fix the date and the kick-off time of the match. This decision will be final. If the match or an entire mini-tournament cannot take place at all, the travel, board and lodging expenses of the visiting team(s), as well as the organisational costs, will be divided equally among the associations concerned.

Article 12

Match organisation

- 12.01 The following provisions must be observed.
- a) The UEFA, FIFA and UEFA Fair Play flags, as well as the flags of the teams taking part in the match, must be flown in the hall at all matches in this competition. The national anthems of both teams involved must be played.
 - b) At all matches in the Competition, the players are invited to shake hands with their opponents and the referees after the line-up procedure as well as after the final whistle, as a gesture of fair play.
 - c) Only six team officials and seven substitute players are allowed to sit on the substitutes' bench, i.e. a total of 13 persons. The names of all these persons and their functions must be listed on the match sheet. Suspended players are not allowed to warm up or to sit on the bench on match days.
 - d) If the national delegation is composed of 14 players, the two players not listed on the match sheet for a given match may warm up with the team,

provided they are not suspended, and must sit in the stand during the match.

- e) Smoking is not allowed in the technical area during the match. Any violation of this rule will be reported to the Control and Disciplinary Body.
- f) An adequate number of ground staff and police must be present, to guarantee safety and security in the hall (see Annex III: Safety and Security).
- g) The host association must ensure that an appropriate medical service is provided at matches, including a stretcher and a sufficient number of carriers, an ambulance and stand-by medical personnel. The stretcher should be kept next to the field of play.
- h) No spectators are allowed in the area between the stands and the touch line or goal line.
- i) An appropriate number of complimentary tickets and purchase tickets, to be fixed by mutual agreement, will be set aside for the visiting association.
- j) The official UEFA representatives and at least five representatives of the visiting association must be provided with top-category seats in the VIP sector.
- k) The teams will be allowed to train in the hall where the match is to take place the day before the match. The length of the training session must not exceed one hour, unless agreed otherwise with the teams. For the final round, UEFA will take the final decision on the length of the training session.

X Media matters

Article 13

- 13.01 The commitments and responsibility of the national associations towards the international media are to provide information, news and access to players and officials, while protecting the game and the players.

A. Qualifying phase

- 13.02 Each national association may appoint a press officer to coordinate cooperation between the team and the media in accordance with UEFA's regulations and guidelines. Where requested, the press officer will assist the tournament organisers in compiling editorial features and statistics to help promote the competition. Any visiting team's press officer must send a full list of media accreditation requests at least five working days before the match to the press officer of the host association. Both press officers must ensure that all accreditation requests come from bona fide media representatives covering futsal and/or subjects related thereto.

- 13.03 For all matches in the qualifying competition, an adequate number of seats – covered, if available, and where possible at least half of which equipped with desks, telephone points and modem plugs – must be put at the disposal of both local and visiting media representatives.
- 13.04 The teams must arrange to hold an official training session in the hall the day before the match in the city where the match is to be played. This training session must be open to media representatives (TV and radio representatives, written press, website journalists and photographers) for at least 15 minutes. The host association, together with the visiting team's press officer, if any, is responsible for ensuring that the hall is clear of media after 15 minutes and that cameras are turned off.

Press conferences

- 13.05 Each team must hold a pre-match press conference the day before the match. Ideally, the press conference will be staged in the hall but, in any case, they must take place in the city where the match is to be played. The press conferences of both teams must be arranged so that a media representative can attend both, and so that media deadlines in the countries concerned can be met. Each press conference must be attended by at least the head coach of the team plus one or preferably two players. The host association is responsible for providing a qualified interpreter and any technical facilities necessary.
- 13.06 The post-match press conference at the venue must start no later than 20 minutes after the final whistle. The host association is responsible for providing a qualified interpreter and any technical facilities necessary. Both teams are obliged to make their team manager/coach plus one player available for this press conference. The press officer of the host association, taking into consideration the interviews for the broadcasters, will decide the order of the coaches attending the press conference.

Mixed zone

- 13.07 After the match, a mixed zone may be set up for the media on the way from the dressing rooms to the team transport area. This area – accessible only to coaches, players and representatives of the media – must be divided into three areas: one for the TV rights holders and non-rights holders, one for written press and one for radio reporters. The host association must ensure that the area is safe and not accessible by the general public or any other non-authorized people. Players of both teams are obliged to pass through the mixed zone but they are not obliged to give interviews.

Interviews

- 13.08 All interview requests have to be coordinated with and approved by the press officer of the national team in question, if any. All interview locations must be pre-determined and agreed by the press officer of the host association. All interviews are to be held with prior consent of the interviewees. Interviews

are not permitted before, during or after the match on the field of play itself or in its immediate vicinity. However, “upon arrival”, “half-time” and “flash” interviews can take place under the following circumstances.

- a) “Upon arrival” interviews are allowed with coaches and players upon their arrival at the hall, at a pre-determined location where a host broadcaster fixed camera can be positioned before entry to the dressing rooms. Once the coaches and players have entered the dressing rooms, no further interviews are permitted.
- b) A “half-time” interview may only be conducted in a designated area outside the technical zone. The press officer of the host association may designate an area between the substitutes’ benches and dressing-rooms upon request. Teams, if they agree, can only make the coach or one of their listed team officials available for this purpose. No players, including those on the substitutes’ bench, may be interviewed at half-time.
- c) “Flash” interviews may last a maximum of 90 seconds and take place immediately after the final whistle in an area between the substitutes’ benches and the dressing rooms, which is pre-determined by the press officer of the host association. Both teams must make their team manager/head coach plus one key player available.
- d) Players who have been sent off may not be interviewed but must pass through the mixed zone.

Media positioning

13.09 The press officer of the host association, assisted by the press officers of the teams, if any, must ensure that:

- a) no media representatives are allowed on the field of play before, during or after the match, with the exception of a hand-held camera crew covering the team line-ups at the start of the match, and a wireless host broadcaster camera filming after the final whistle, if this has been previously approved by both team officials, the press officer of the host association, and the media representative;
- b) non-authorized media representatives are not allowed on the playing area or the area between the boundaries of the pitch and the spectators. Only media representatives who have been granted permission as agreed by the press officer of the host association (and/or the visiting team) are allowed to carry out their work in the specific locations assigned to them;
- c) no media representatives are allowed in the players’ tunnel or the dressing room area, with the exception of previously approved “flash” interviews;
- d) the dressing rooms are off limits to representatives of the media before, during and after the match.

B. Final round

- 13.10 Each participating national association must appoint a press officer for the whole tournament to coordinate media matters in cooperation with his team, the press officer of the opposing team and the media, as well as UEFA and the UEFA Media Officer, in accordance with UEFA's regulations. The press officer will assist UEFA in compiling editorial features and statistics to help promote the competition, as well as compiling information for UEFA's official website for the tournament. The national association's press officer must attend all media activities as well as travel with the team to all matches and work alongside the UEFA Media Officer.
- 13.11 The teams must arrange to hold an official training session, preferably at the hall where the match is to be played, the day before the match. This training session – whether it is at the hall where the match is to be played or not – must be open to media representatives (TV and radio representatives, written press, website journalists and photographers) for at least 15 minutes. It is the responsibility of the UEFA Media Officer to ensure that the hall is clear of media after 15 minutes and that all permanently installed TV cameras are switched off.

Official press conferences

- 13.12 Each team must hold an official press conference the day before a match they are to play and immediately after the match (post-match press conference). These official press conferences have to be organised in cooperation with the UEFA Media Officer in order to help media representatives meet their deadlines in the countries concerned. Each official press conference must be attended by at least the head coach of the team plus one or preferably two players. Access to these official press conferences must be open to all accredited media representatives and not exclusively to those from the country concerned, subject to available space. UEFA-provided backdrops must be used at all official press conferences.
- 13.13 The post-match press conference at the venue must start no later than 20 minutes after the final whistle. Both teams are obliged to make their team manager/head coach plus one or preferably two players available for this press conference. The UEFA Media Officer, taking into consideration the interviews for the broadcasters, will decide the order of the coaches attending the press conference. It is the role of the press officers of the national associations to provide translation facilities and interpreters.

Mixed zone

- 13.14 After the match, a mixed zone is set up for the media on the way from the dressing rooms to the team transport area. This area is accessible only to coaches, players and representatives of the media. Players of both teams are obliged to pass through the mixed zone but they are not obliged to give interviews. UEFA will issue the appropriate access passes.

Accreditations

- 13.15 Accreditation of media representatives is the sole responsibility of UEFA. National associations will be consulted by UEFA for careful checking of applications received from media representatives from their countries. All applicants will receive a written response to their accreditation application as soon as possible after the application deadline, which will be announced in due time. Accreditation applications will be processed via the UEFA on-line accreditation system.
- 13.16 The final decision on acceptance or refusal of accreditation applications is the sole responsibility of UEFA at its entire discretion. In addition, UEFA may withdraw an accreditation at any time.
- 13.17 Admission tickets for individual matches will be distributed to the media by UEFA.

Interviews

- 13.18 All interview requests have to be coordinated with and approved by the UEFA Media Officer. All interview locations must be pre-determined by the UEFA Media Officer. All interviews are to be held with the prior consent of the interviewees. Interviews are not permitted before, during or after the match on the field of play itself or in its immediate vicinity. However, “upon arrival”, “half-time”, “super flash” and “flash” interviews can take place under the following circumstances.
- a) “Upon arrival” interviews are allowed with coaches and players upon their arrival at the hall, at a pre-determined location where a fixed camera can be positioned before entry to the dressing rooms. Once the players and coaches have entered the dressing rooms, no further interviews are permitted.
 - b) A “half-time” interview may only be conducted in a designated area outside the technical zone. The UEFA Media Officer may designate an area between the substitutes’ benches and dressing rooms upon request. Teams, if they agree, can only make the coach or one of their listed team officials available for this purpose. No players, including those on the substitutes’ bench, may be interviewed at half time.
 - c) “Flash” interviews last a maximum of 90 seconds and take place immediately after the final whistle in an area between the substitutes’ benches and the dressing rooms, which is pre-determined by the UEFA Media Officer. Both teams must make their team manager/head coach and one key player available.
 - d) Players who have been sent off must pass through the mixed zone but may not be interviewed.

Media positioning

- 13.19 The UEFA Media Officer, assisted by both press officers of the teams, must ensure that:
- a) no media representatives are allowed on the field of play before, during or after the match, with the exception of the hand-held camera crew covering the team line-ups at the start of the match and a wireless host broadcaster camera filming after the final whistle if this has been agreed in advance by the UEFA Media Officer and the media representative;
 - b) non-authorized media representatives are not allowed on the playing area or the area between the boundaries of the pitch and the spectators. Only media representatives who have been granted permission by the UEFA Media Officer are allowed to carry out their work in the specific locations assigned to them;
 - c) no media representatives are allowed in the players' tunnel or the dressing room area, with the exception of "flash" interviews as well as pre- and post-match presentations which have been approved in advance by the UEFA Media Officer.
- 13.20 The dressing rooms are off limits to representatives of the media before, during and after the match.
- 13.21 The post-match press conference at the venue must start no later than 20 minutes after the final whistle. The host association is responsible for providing a qualified interpreter and any technical facilities necessary. Both teams are obliged to make their team manager/coach plus one player available for this press conference.

XI Futsal Laws of the Game

Article 14

- 14.01 Matches are played in conformity with the *FIFA Futsal Laws of the Game* in force at the time, as issued by the International Football Association Board (IFAB).

Substitution of players

- 14.02 The maximum number of substitutes permitted per team is seven. The number of substitutions during the match is unlimited.

Match sheet

- 14.03 Before the match, each team will receive a match sheet on which the numbers, full names, dates of birth and, if applicable, the nicknames of the 12 players in the squad must be entered, together with the full names of the officials seated on the substitutes' bench. The match sheet must be properly completed in block capitals, and signed by the captain and competent team official. The numbers on the players' shirts must correspond with the

numbers indicated on the match sheet. The goalkeepers and team captain must be identified.

- 14.04 Both teams must hand their match sheets to the referee at least 60 minutes before kick-off.
- 14.05 The referee may ask to see the player's registration licence, personal identity card or passport of the players whose names are listed on the match sheet.
- 14.06 If the match sheet is not completed and returned in time, the matter will be submitted to the Control and Disciplinary Body.
- 14.07 All seven substitutes listed on the match sheet may take part in the match.
- 14.08 If there are fewer than three players on either of the teams, the match will be abandoned. In this case, the Control and Disciplinary Body will decide on the consequences.

Replacement of players on the match sheet

- 14.09 After the match sheets have been completed and signed by both teams and returned to the referee, and if the match has not yet kicked off, the following instructions apply.
 - a) If any of the first five players listed on the match sheet are unable to start the match for any reason, they may be replaced by any of the seven substitutes. Such replacements will reduce the quota of substitute players accordingly.
 - b) If any of the seven substitutes listed on the match sheet are unable to be fielded for any reason, they may not be replaced, which means that the quota of substitute players will be reduced accordingly.
 - c) If a goalkeeper listed on the match sheet is unable to be fielded for any reason, he may be replaced by another goalkeeper not previously listed on the match sheet.

Article 15

Half-time interval, break before extra time

- 15.01 The half-time interval must not exceed 15 minutes. If extra time is required, there will be a five-minute break between the end of normal time and the start of extra time. As a rule, the players remain on the pitch during this five-minute break, at the discretion of the referee.

Article 16

Kicks from the penalty mark

- 16.01 For matches where the winners need to be decided by kicks from the penalty mark, the procedure laid down in the *FIFA Futsal Laws of the Game* promulgated by the IFAB applies.

- 16.02 The referee decides which goal will be used for the kicks from the penalty mark:
- In particular, but not exclusively, for reasons of safety/security, state of the field of play, lighting, etc., the referee may choose which goal will be used without tossing a coin. In this case, he is not required to justify his decision, which is final.
 - If he considers that both goals can be used for the kicks, then, in the presence of the two captains, he decides that the head side of the coin corresponds to one goal and the tail side to the other. He then tosses the coin to determine which goal will be used.
- 16.03 If, for reasons of force majeure, the taking of kicks from the penalty mark cannot be completed, the results will be decided by the drawing of lots by the referee in the presence of the UEFA delegate and the two team captains.
- 16.04 If, through the fault of a team, the taking of kicks from the penalty mark cannot be completed, paragraphs 9.01 to 9.03 of the present regulations shall apply.

XII Player Eligibility

Article 17

- 17.01 Each national association must select its national representative team from players who are citizens of its country and who comply with the provisions of Article 15 of the Regulations governing the Application of the FIFA Statutes.

Identification

- 17.02 Each player taking part in the competition must be in possession of a valid player's registration licence issued by his national association and an official personal identity card/passport, containing a photograph and giving full particulars of his date of birth (day, month, year). If a player is not in possession of a valid identity card/passport, he will not be allowed to take part in the competition.

Provisional list of 20 players for the qualifying phase

- 17.03 For the purpose of pre-registration, each competing national association must provide the UEFA Administration, by means of the official form, with a provisional list of no more than 20 players indicating the surname, first name, the name on the shirt (if applicable), club and date of birth of each player. The name of the coach must also be indicated on the list. This list must be submitted to the UEFA Administration by 15 December 2006 12:00 hours CET for the preliminary round and 26 January 2007 12:00 hours CET for the qualifying round.

- 17.04 Amendments to the provisional list of players are allowed until the final list of 14 players has been submitted to the UEFA delegate (see paragraph 17.07 below).

Final list of 14 players for the qualifying phase

- 17.05 The UEFA Administration will provide all participating teams with an official form for listing 14 players before the start of the mini-tournament, which must be completed with the surname, first name, the name on the shirt (if applicable), club, date of birth and shirt number of the 14 players selected for the mini-tournament.
- 17.06 Only the 14 players named on this official list are entitled to participate in the mini-tournament. No player can be replaced during the mini-tournament, with the exception of goalkeepers upon submission of medical evidence.
- 17.07 The final list of 14 players must be submitted with each player's identity card/passport to the UEFA representatives for age and identity verification, one day prior to the start of the mini-tournament. A meeting with the UEFA representatives and the heads of delegation of the participating teams will be held for this purpose.
- 17.08 The 14 players must wear set numbers between 1 and 15. No number may be used by more than one player in the course of a mini-tournament.
- 17.09 Only 12 of the 14 players may be selected for each match.

Provisional list of 20 players for the final round

- 17.10 Each competing national association must provide the UEFA Administration, by means of the official form, with a provisional list of no more than 20 players indicating the surname, first name, the name on the shirt, club and date of birth of each player. This list must be submitted to the UEFA Administration at least 20 full days before the first match in the final round. After this deadline, no changes to the list will be accepted. Upon receipt of the list, the UEFA Administration will immediately forward one copy to each of the participating associations.

Protests against the eligibility of players

- 17.11 Protests against the eligibility of players who are included in this list of 20 players must be submitted to the UEFA Administration eight full days before the first match of the tournament.

Final list of 14 players for the final round

- 17.12 Only 14 of the players listed on the provisional list of 20 players are allowed to take part in the final round.
- 17.13 The UEFA Administration will provide all participating teams with an official form for listing 14 players before the start of the final round, which must be completed with the surname, first name, the name on the shirt, club, date of birth and shirt number of the 14 players selected for the final round, the

surname and first name of the head coach and the names and functions of the officials seated on the substitutes' bench.

- 17.14 This final list of 14 players must be submitted with each player's identity card/passport to the UEFA representatives for identity verification one day prior to the team's first match. A meeting with the UEFA representatives and the heads of delegation of the participating teams will be held for this purpose.
- 17.15 If one or more of the 14 players on the list is/are seriously injured before the team's first match in the final round, the UEFA Administration may allow him/them to be replaced, upon submission of medical evidence. The same rule applies in any case of force majeure.
- 17.16 Upon receipt of the list, the UEFA Administration will immediately forward one copy to each of the participating associations.

New goalkeeper registration

- 17.17 If an association cannot count on the services of at least two goalkeepers registered on the list of players because of long-term injury or illness, the association concerned may temporarily replace the goalkeeper concerned and register a new goalkeeper at any time during the Competition, subject to paragraph 17.19, and complete the official list with a goalkeeper who is fit to be fielded. The national association must provide UEFA with the necessary medical evidence. UEFA may require further medical examination of the goalkeeper(s) by an expert appointed by the UEFA Administration at the cost of the national association. Once the goalkeeper is fit to be fielded again, he can resume his position in place of his nominated substitute. The change must be announced to the UEFA Administration 24 hours before the next match in which the goalkeeper is due to play, by means of the official player list.

Responsibility

- 17.18 The national associations are responsible for ensuring that the aforementioned provisions concerning player eligibility and lists of players are respected.
- 17.19 The UEFA Administration decides on questions of player eligibility. In the event of disputes, the decision of the Control and Disciplinary Body is final.

XIII Kit

Article 18

UEFA Kit Regulations

- 18.01 The *UEFA Kit Regulations* apply to any kit used in the hall during the entire Competition except where otherwise specified.

Second-choice kit

- 18.02 In addition to the first-choice kit, each team must have a second-choice kit (shirt, shorts and socks) which must be noticeably different from the contrast and colours of the first-choice kit. This second-choice kit must be taken to every match.

A. Qualifying phase

Kit approval procedure

- 18.03 Kit used by associations must be approved by the UEFA Administration. The associations must therefore submit a complete set of its first-choice and second-choice kit (shirt, shorts and socks) with the official kit application form to the UEFA Administration for approval by 15 November 2006 at the latest for the preliminary round and for the qualifying round.

Colours

- 18.04 Each team must, in principle, wear its first-choice kit as announced to the UEFA Administration on the entry form, unless the associations concerned agree otherwise in due time, in which case the details should be submitted to the UEFA Administration in writing. If the colours of the two teams might cause confusion, the team of the host association will always be entitled to wear its first-choice kit and the visiting team must use its second-choice kit or, if necessary, a combination of the first-choice and second-choice kit. If the associations are unable to agree on the colours to be worn, the UEFA Administration will decide in consultation with the referee.

Competition logo badge

- 18.05 For the qualifying competition, the 2007 UEFA European Futsal Championship competition logo badge must appear on the right sleeve of the players' shirt (from the perspective of the wearer) between the shoulder seam and the elbow. UEFA will provide the associations with sufficient badges to cover their needs (as determined by UEFA). This badge may not be worn in any other competition nor may it or any logo incorporated in it be used for any other purpose, including commercial or promotional activities.

B. Final tournament

Kit approval procedure

- 18.06 The associations must submit samples of their first-choice, second-choice and any additional kit (shirt, shorts and socks) to the UEFA Administration, together with the corresponding application form, duly completed and signed, by Friday, 3 August 2007.

Numbers

- 18.07 The players must be allocated fixed numbers from 1 to 15. The numbers on the back of the shirts must correspond with the numbers indicated on the official players' list. The number 1 must be worn by a goalkeeper.

18.08 Numbers must also be placed on the front of the shirt at chest height.

Player names

18.09 Players' names are compulsory on the back of the shirts.

Competition logo badge

18.10 The competition logo badge will be distributed by UEFA to the finalist teams. This badge must appear on the right sleeve of the players' shirt (from the perspective of the wearer) between the shoulder seam and the elbow. The competition logo badge or any logo incorporated in it may not be used for any other purpose, including commercial or promotional activities.

Colours

18.11 The UEFA Administration will issue a written decision regarding the playing colours for matches in the final tournament. In principle, each team must wear its first-choice kit as announced to the UEFA Administration in the kit approval form. If, in the opinion of the referee or the UEFA Administration, the colours of the two teams could lead to confusion, they shall be modified. The decision of the UEFA Administration and the referee is final.

Other kit items worn by players and officials

18.12 All kit items worn by players, officials and other representatives must be free of any sponsor advertising, political, religious and/or other messages. Manufacturer identification is allowed in accordance with the *UEFA Kit Regulations*. This provision applies on the day immediately preceding a match and on the day of a match:

- a) from arrival at the hall until departure from the hall (including any training session); and
- b) at any official press conference.

Special material

18.13 Each participating association of the final tournament will be provided with the following items:

- a) Drinking bottles bearing the UEFA Fair Play or Competition logo;
- b) Drinking bottle holders bearing the UEFA Fair Play or Competition logo;
- c) Medical bags;
- d) Captain's armbands (for use during the match); and
- e) Ice boxes.

Each team must use these items to the exclusion of any similar items at all training sessions held from three days before the first match of the final tournament until the conclusion of the final tournament, and in the hall before, during and after any match.

If UEFA, at its discretion, provides water or isotonic beverages for the teams, then the teams may use such beverages in the containers in which they are provided and any commercial identification on such containers may not be removed or altered.

Warm-up bibs

- 18.14 Substitute players must wear the warm-up bibs provided by UEFA. Only warm-up bibs provided by UEFA may be used during any training session and pre-match warm-up held at a hall.

Disclaimer

- 18.15 UEFA accepts no responsibility or liability in the event of conflicts arising from contracts between an association and its sponsors and/or an association and a manufacturer on account of the provisions of the *UEFA Kit Regulations* or these regulations regarding sponsor advertising and/or manufacturer identification.

Responsibility

- 18.16 The official UEFA delegate has the right and duty to check kit items at the match venue. He is also entitled to send such items to the UEFA Administration for further inspection after the match.

XIV Referees

Article 19

- 19.01 *The General Terms and Conditions for Referees* apply to match officials appointed for this competition. The Referees Committee's decisions with regard to the appointment of referees are final.

Appointment of referees for the qualifying phase

- 19.02 The Referees Committee, in cooperation with the UEFA Administration, designates referees for each match. Only referees whose names appear on the official FIFA list of futsal referees are appointed. For each match, the Referees Committee will appoint three referees (Nos. 1, 2 and 3). The host association will appoint a timekeeper and will cover all the costs related to the timekeeper (e.g. daily allowances, travel costs, board and lodging).

Appointment of referees for the final round

- 19.03 The Referees Committee, in cooperation with the UEFA Administration, will appoint the referees for the final-tournament matches.

Arrival of referees and timekeeper for the qualifying phase

- 19.04 The referees and timekeeper must arrange to arrive at the venue the day before the first match of a mini-tournament.

Late arrival of referees

- 19.05 If the referees do not arrive at the match venue by the evening before the start of the mini-tournament, the UEFA Administration and the teams must be informed immediately. The UEFA Administration will take the appropriate decisions. If the UEFA Administration decides to replace any of the referees, such decision is final, and no protests against the person or nationality of the referees are allowed.

Unfit referee

- 19.06 If a referee or a second referee becomes unfit before or during a match through illness, injury, etc., and is unable to continue to officiate, the third referee will replace him. If there is any exception to this general rule, the UEFA Administration will inform the associations concerned.

Referee's report

- 19.07 After the match, the referee completes an official report form, signs it and faxes it to the UEFA Administration (+41 848 03 2727) directly after the match, together with both match sheets. In addition, the originals must be sent by post within 24 hours of the end of the match. The referee must always keep a copy of his report form and both match sheets.
- 19.08 On his report, the referee reports in as much detail as possible on any incidents before, during, or after the match, such as:
- a) misconduct of players, leading to caution or expulsion;
 - b) unsporting behaviour by officials, members, supporters, or anyone carrying out a function at a match on behalf of an association;
 - c) any other incidents.
- 19.09 During the final round, the referee must hand his report and both match sheets to the official UEFA representative immediately after the match.

Referee liaison officer

- 19.10 During their stay at the match venue, the referees are taken care of by a referee liaison officer, who is an official representative of the host national association, in accordance with the guidelines issued by UEFA.

XV Disciplinary Law and Procedures

Article 20

UEFA Disciplinary Regulations

- 20.01 The provisions of the *UEFA Disciplinary Regulations* apply for all disciplinary offences committed by associations, officials, members or other individuals exercising a function at a match on behalf of an association, unless the present regulations stipulate otherwise.

- 20.02 Participating players agree to observe at all times the Statutes, regulations and decisions of UEFA and to recognise the jurisdiction of the Court of Arbitration for Sport (CAS) in Lausanne (Switzerland), as provided in the relevant provisions of the UEFA Statutes. Accordingly, players undertake in particular:
- a) to comply with the *FIFA Futsal Laws of the Game*;
 - b) respect the spirit of fair play and non-violence, and behave accordingly;
 - c) refrain from any activities that endanger the integrity of the UEFA competitions or bring the sport of football into disrepute;
 - d) refrain from anti-doping rule violations as defined by the *UEFA Anti-Doping Regulations*.

Article 21

Yellow and red cards in the qualifying phase

- 21.01 As a rule, a player who is sent off the pitch is suspended for the next match in a UEFA national-team competition. The Control and Disciplinary Body is entitled to increase this punishment.
- 21.02 In the case of repeated cautions in different matches, the offending player is suspended for one match in the same competition as from the second and fourth caution, as well as following any subsequent caution.
- 21.03 Single yellow cards and pending suspensions are carried forward from the preliminary round to the qualifying round.

Yellow and red cards in the final round

- 21.04 Single yellow cards expire on completion of the qualifying phase. Pending yellow-card suspensions do not expire on completion of the qualifying phase and are carried forward to the final round of the competition.
- 21.05 In the case of repeated cautions in different matches, the offending player is suspended for one match in the final tournament as from the third caution.
- 21.06 Cautions and pending yellow-card suspensions from the final tournament expire at the end of the Competition.
- 21.07 Red-card suspensions are always carried forward to the next match or to the next UEFA or FIFA futsal national-team competition.

Article 22

Declaration of protest

- 22.01 Member associations are entitled to protest. The party protested against and the disciplinary inspector have party status.
- 22.02 Protests must reach the Control and Disciplinary Body in writing, stating the reasons within 24 hours of a match in the qualifying phase and 12 hours of a match in the final round.

22.03 These time limits cannot be extended.

22.04 The protest fee is CHF 1,000. It must be paid at the same time as the protest is filed.

Article 23

Reasons for protest

23.01 A protest is directed against the validity of a match result. It is based on a player's eligibility to play, a decisive breach of the regulations by the referee, or other incidents influencing the match.

23.02 Protests concerning the state of the pitch must be submitted to the referee in writing by the relevant officials before the match. If the state of the pitch becomes questionable in the course of the match, the team captain must inform the referee, as well as the captain of the opposing team orally without delay.

23.03 Protests cannot be lodged against factual decisions taken by the referee.

23.04 A protest against a caution or expulsion from the pitch after two cautions is admissible only if the referee's error was to mistake the identity of the player.

Article 24

Appeals

24.01 The Appeals Body deals with appeals lodged against decisions of the Control and Disciplinary Body. The *UEFA Disciplinary Regulations* apply.

Article 25

Doping

25.01 Doping is defined as the occurrence of one or more of the anti-doping rule violations set out in the *UEFA Anti-Doping Regulations*.

25.02 Doping is forbidden and is a punishable offence. In cases of anti-doping rule violations, UEFA will instigate disciplinary proceedings against the perpetrators in accordance with the *UEFA Disciplinary Regulations*. This may include the imposition of provisional measures.

25.03 UEFA may test any player at any time.

25.04 Testing and any other anti-doping related matters that are not governed by the *UEFA Disciplinary Regulations* will be conducted in conformity with the *UEFA Anti-Doping Regulations*.

25.05 The national associations undertake to ensure that the *Acknowledgment and Agreement* form (see Annex V) is duly completed and signed for each minor participating in the competition before the beginning of the competition. The forms must be kept by the national associations and submitted to UEFA upon request.

25.06 The national associations undertake to verify in accordance with their respective domestic laws who is considered a minor and what requirements the form has to fulfil to be legally binding.

XVI Financial Provisions

Article 26

26.01 No levy is paid to UEFA for matches in this competition.

26.02 The amounts paid by UEFA correspond to gross amounts. As such they cover any and all taxes, levies, charges, etc. (including, but not limited to, value added tax (VAT)).

26.03 Any dispute regarding settlement of accounts will be decided by the UEFA Administration.

UEFA representatives' costs

26.04 For all matches in this competition, the host association, on behalf of UEFA, bears the cost of the board and lodging of the official UEFA representatives (referees, delegate, tournament administrator, etc.), as well as their transport costs within the territory of the association concerned. The international travel expenses and daily allowances of these officials are borne by UEFA. The host association will appoint a timekeeper and is responsible for any travel expenses and daily allowances in this respect.

26.05 UEFA will credit to the associations in question the following amounts to cover the costs of board and lodging of the above-mentioned official UEFA representatives:

- CHF 13,000 for mini-tournaments.

A. Qualifying phase

26.06 In principle, the host association retains its revenue and bears all organisational costs.

26.07 The host association bears the following costs for the visiting teams:

- a) The board and lodging in a hotel of at least medium standard for a maximum of 21 persons per delegation.
- b) Local transport.
- c) Laundry service for the match kit of the competing teams and referees.

26.08 The UEFA Administration will charge each travelling association a flat amount of CHF 13,000. An equivalent amount will be credited to the organisers, to cover all financial requirements connected with the staging of the mini-tournament, in accordance with the present regulations.

26.09 The visiting associations must cover their own international travel expenses to and from the mini-tournament venue.

26.10 Where applicable, the provisions of Annex I (Mini-tournaments) apply.

B. Final round

Overall receipts

26.11 The overall receipts consist of the following:

- a) revenue from ticket sales for all matches;
- b) revenue generated by the exploitation of the commercial rights (see definition in Article 27);
- c) other income.

26.12 The number of complimentary tickets per match will be determined in agreement with the UEFA Administration.

Distribution of overall receipts

26.13 The UEFA Executive Committee will decide upon the distribution of the overall receipts. The following costs will be covered:

- a) Cost of board and lodging for the eight participating delegations (maximum of 21 persons per delegation);
- b) These obligations begin two days before the start of the tournament and end one day after a team has been eliminated, or one day after the end of the tournament for the other teams. Exceptions to this are any unforeseen circumstances which arise as a result of transport difficulties and which are acknowledged by the UEFA Administration;
- c) The international travel expenses, cost of board and lodging (accommodation, meals and excursions) and daily allowances for referees and assistant referees, in accordance with the amounts proposed by the Referees' Committee to the CEO;
- d) Travel expenses, costs of board and lodging and daily allowances for UEFA committee members (members of the Executive Committee, Futsal Committee, Control and Disciplinary Body, Appeals Body, Referees Committee, Medical Committee, Technical Study Group) and representatives of the UEFA Administration.

26.14 The host association of the final round bears the following expenses:

- a) Local transport (including collection and welcome service);
- b) Official dinners and other official events and excursions;
- c) Board and lodging for the local organisers;
- d) Transport costs and daily allowances of the local referees and assistant referees;
- e) Laundry service for the playing strips of the participating teams and match officials (kit which has been worn at matches, i.e. shirts, shorts and socks, but not tracksuits);

- f) Governmental, regional and municipal taxes;
 - g) Insurance of risks not covered by UEFA (see Article 5);
 - h) Organisational expenses (including costs for tickets, hall, security/safety, ground staff, music, presence of medical services, communication links and office equipment, etc.).
- 26.15 The host association must submit a detailed budget of all anticipated income and expenditure to the UEFA Administration at least 12 months before the final tournament.
- 26.16 The host association must submit all financial claims to the UEFA Administration at least one month after the last match in the final tournament.
- 26.17 The host association must submit detailed accounts for the entire final tournament to the UEFA Administration at least ten weeks after the last match in the final tournament.
- 26.18 Each association taking part in the tournament bears:
- a) The travel expenses of its delegation to and from the tournament venue or city;
 - b) Any costs arising for additional members of the delegation;
 - c) Any costs for extending the duration of the stay;
 - d) Expenses arising from the compulsory accident and travel insurance taken out for players and officials taking part in the final round .
- 26.19 Additional costs arising from:
- a) early arrival;
 - b) delayed departure;
 - c) special board and lodging requests,
- will be borne by the delegations concerned themselves. Likewise, the costs of additional delegation members (more than 21) will be covered by the delegations themselves.

XVII Exploitation of the Commercial Rights

Article 27

Definitions

- 27.01 For the purposes of these regulations, the following terms shall have the following meanings:
- a) "Commercial Rights" means any and all commercial and media rights and opportunities on a worldwide basis in and in relation to the final tournament and/or the qualifying competition (as applicable) including,

without limitation, the relevant Media Rights, Marketing Rights and Data Rights;

- b) “Media Rights” means the right to create, broadcast, transmit or display by any and all means and in any and all media whether now known or devised in the future (including, without limitation, all forms of television, radio, wireless, fixed-line and Internet distribution) or to otherwise exploit audio-visual, visual and/or audio recordings or reproductions (whether in whole or in part) (including, without limitation, photographs), and audio-visual, visual and/or audio coverage, of any match of the final tournament and/or the qualifying competition (as applicable) and any official events related to the final tournament and/or the qualifying competition (as applicable) and the right to conduct any revenue-generating activity in connection therewith;
- c) “Marketing Rights” means the right to exploit by any and all means and in any and all media whether now known or devised in the future all types of advertising, promotion (including, without limitation, electronic and virtual promotion), public relations, marketing, merchandising, licensing, franchising, sponsorship, hospitality, publishing and all other commercial association rights in relation to the final tournament and/or the qualifying competition (as applicable);
- d) “Data Rights” means the right to compile and exploit statistics and other data in relation to the final tournament and/or the qualifying competition (as applicable);
- e) “Imagery” means visual materials representing any participating association’s players, officials and other representatives, the names, relevant statistics, data and images of such persons and any participating association’s name, emblems, logos, crests, team shirts (including references to kit manufacturers) and colours; and
- f) “Sponsors” means the official sponsors of the final tournament, appointed by UEFA.

A. Qualifying phase

- 27.02 The host association of any match of the qualifying competition is entitled to exploit the Commercial Rights in relation to such match. In doing so, a host association must observe the provisions of Article 48 of the *UEFA Statutes* as well as the regulations governing the implementation of that Article and any other instructions or guidelines issued by UEFA from time to time.
- 27.03 The Commercial Rights to any match of the qualifying competition may not be sold unless the sale is documented in a written agreement that provides for the payment of an appropriate fee to the host association. Any such fee forms part of the match receipts and remains with the host association.

- 27.04 All agreements relating to the exploitation of Commercial Rights to any match of the qualifying competition must be presented to the UEFA Administration upon request. The withholding of any such agreement and/or the avoidance of the payment of levies as provided for in the Regulations - if such levies are provided for – will be referred to the Control and Disciplinary Body and may result in disciplinary sanctions.
- 27.05 All agreements relating to the exploitation of Commercial Rights to any match of the qualifying competition must include (as an integral part thereof), and be subject to, Article 48 of the *UEFA Statutes* and the regulations governing its implementation. Furthermore, any such agreement must provide that if any amendment is made to such regulations, the agreement shall be amended as necessary to conform with the relevant amendment within 30 days of their coming into force.
- 27.06 For any match of the qualifying competition, the host association shall provide UEFA free of charge and at least 60 minutes prior to the kick-off of the match with access to the television frequency information for receiving the broadcast signal at a location of UEFA's choice. If a member association chooses to broadcast live audio-visual, video or audio coverage of any qualifying competition match on the Internet, the feed of such coverage must also be provided live to UEFA free of charge to a location of UEFA's choice. These broadcasts can be recorded by UEFA for monitoring and editorial purposes and UEFA may publish extracts thereof on an official UEFA website from midnight (C.E.T.) on the day of the match. Notwithstanding paragraph 27.05, UEFA's right to publish extracts on an official UEFA website is subject to any restriction included in any agreement relating to the exploitation of Commercial Rights that is concluded as of the date of publication of these regulations. UEFA shall make any such recordings available to the relevant host association upon request. Should it be required by UEFA, the host association shall provide UEFA free of charge with a recording of the entire match [in Digibeta (or if not available, Betacam SP) format] to be sent to a destination determined by UEFA within seven days of the relevant match.

Footage

- 27.07 Following the Final Round Draw, UEFA may use up to ten minutes of moving audio-visual or visual footage of any match of the qualifying competition for the purposes of presenting or promoting the final tournament or any element thereof and for the purposes of its archives and multimedia databases. These purposes shall include the broadcast or other transmission of any programming created in relation to the final tournament by UEFA or parties that have acquired Media Rights to the final tournament. This licence is granted to UEFA free of charge on a non-exclusive perpetual worldwide basis for use in any media now existing or hereafter devised with the right to authorise others to use such footage in connection with these purposes.

Article 28

B. Final round

- 28.01 UEFA owns and has the sole right, to the exclusion of the participating associations and any other party, to exploit all of the Commercial Rights to the final tournament. UEFA may exercise this right to exploit these Commercial Rights at its sole discretion and on a universal basis.
- 28.02 All participating associations shall take all legal and other measures that UEFA deems appropriate at its sole discretion to prohibit, prevent and stop any unauthorised exploitation of the Commercial Rights to the final tournament and to ensure that all Commercial Rights to the final tournament are owned and exercised solely and exclusively by UEFA and that UEFA may exploit them without any restrictions whatsoever.
- 28.03 A participating association may not display any third party commercial identification or branding in any hall of the final tournament or at any official press conference other than on the kit used at any training session (except as provided for in paragraphs 18.12 - 18.13).
- This provision applies from two days before the first match of the final tournament until the conclusion of the final tournament.
- 28.04 Permission for associations participating in the final tournament to make "coaching" films, which must not be used for any commercial purposes whatsoever and which will be used exclusively for the instruction of players, referees and officials of the relevant associations, must be obtained from the UEFA Administration, which will set any relevant financial and other conditions. Any such requests for permission must be submitted to UEFA at least 30 days before the start of the final tournament.
- 28.05 UEFA accepts no responsibility or liability in the event of any conflict between any agreement entered into by a member association and any arrangement entered into by UEFA relating to the exploitation of the Commercial Rights to the final tournament.
- 28.06 Following the Final Round Draw, UEFA may use Imagery to produce articles that illustrate a participating association's involvement in the final tournament. Production of such articles will draw on the Imagery of all participating associations without giving undue prominence to the Imagery of one participating association over any other. UEFA shall ensure that there will be no direct association on such articles between the Imagery used and the Sponsors of the final tournament.

XVIII Intellectual Property Rights

Article 29

- 29.01 UEFA is the exclusive owner of all intellectual property rights of the competition, including any current or future rights of UEFA's names, logos,

brands, medals and trophies. Any use of the aforementioned rights requires the prior written consent of UEFA, and must comply with any conditions imposed by UEFA.

- 29.02 All rights to the fixture list, as well as the matches in the Competition, are the sole and exclusive property of UEFA.

XIX Court of Arbitration for Sport (CAS)

Article 30

- 30.01 In the event of any litigation resulting from or in relation to these regulations, the provisions regarding the Court of Arbitration for Sport (CAS) laid down in the UEFA Statutes will apply.

XX Unforeseen Circumstances

Article 31

- 31.01 The CEO will decide on any matters not provided for in these regulations, as well as in cases of force majeure. Such decisions are final.

XXI Closing Provisions

Article 32

- 32.01 All annexes form an integral part of these regulations.
- 32.02 In the event of any discrepancy in interpretation between the official languages of UEFA in the wording of these regulations, the English version is the authoritative text.
- 32.03 These regulations come into force on their approval by the UEFA Executive Committee, and apply to all matches in the 2007 UEFA European Futsal Championship.

For the UEFA Executive Committee:

Lennart Johansson
President

Lars-Christer Olsson
Chief Executive

Nyon, May 2007

ANNEX I: Principles and Duties for the Organisation and Staging of Mini-tournaments

Annex I provides guidelines and instructions on how to organise and stage a mini-tournament in the 2007 UEFA European Futsal Championship.

It also sets out requirements that must be met to ensure that the expectations of the visiting teams and UEFA are met. Detailed explanations are available in the mini-tournament event manual produced by the UEFA Administration at the beginning of the season and distributed to the appointed hosts.

For the sake of simplicity, the term “host” refers to the national association hosting a mini-tournament.

INTRODUCTION

Experiences encountered and reports received by UEFA in recent years show that the way mini-tournaments in UEFA competitions are organised differs considerably from one host to another. The purpose of these principles is therefore to eliminate such inconsistency in organisation and services in the future by providing the host with all the necessary information.

In this way, UEFA is aiming to ensure that mini-tournaments will be organised in the same way and to the same standard all over Europe.

1. PURPOSE OF A MINI-TOURNAMENT

Mini-tournaments are intended to encourage mutual understanding and promote closer ties between futsal players. They are also meant to prevent problems related to the fixing of match dates, and help avoid excessive pressure being placed on players.

In addition, mini-tournaments should serve to:

- enable ambitious players to demonstrate their skills on top-quality pitches;
- provide modern and adequate infrastructures that meet the expectations of the players, referees and team officials;
- provide a playing environment where players with similar ambitions can meet in friendship and are encouraged to respect the spirit of fair play on and off the pitch.

It is also recognised that the costs of a mini-tournament are considerably cheaper than those of matches played on a home-and-away basis.

2. CHOICE OF A MINI-TOURNAMENT HOST

On the entry form, it is possible for a national association to indicate its interest in hosting a mini-tournament in the preliminary or qualifying rounds. Some specific questions with regard to hosting have been included with the entry form to assist UEFA with the selection of hosts should more national associations be interested in hosting a mini-tournament than there are mini-tournaments to be allocated.

UEFA representatives may proceed to site inspections. In principle, the UEFA Administration will decide on the mini-tournament hosts before the draw.

- a) If there are more national associations interested in hosting a mini-tournament than mini-tournaments to be allocated, the UEFA Administration will choose hosts according to the following criteria:
 - quality of the infrastructure (tournament hotel, halls, etc)
 - travel distances
 - promotional concept
 - previous experience as a host
 - development of futsal.
- b) If there are fewer national associations interested than mini-tournaments to be allocated, the UEFA Administration will designate the host, applying the same above-mentioned criteria (see 2a).
- c) Should it not be possible to allocate the mini-tournament hosts at the time of the draw, the teams in a given group have to agree, within a set deadline following the draw, as to which of them will host the mini-tournament. If the national associations cannot agree, the UEFA Administration will decide.

3. GENERAL OBLIGATIONS

3.1. Exploitation of the commercial rights

For the qualifying stage, the host is authorised to exploit the commercial rights for the matches taking place under its auspices (see paragraph 27.02 of the competition regulations).

3.2. Cooperation with UEFA

UEFA appoints the referees and UEFA representatives. The host will be notified of their travel arrangements in good time prior to the tournament either by the individuals in question or by the UEFA Administration.

UEFA and the visiting national associations must be notified of the match dates, venues and kick-off times by the set deadlines. UEFA is entitled to

request changes to these match details if deemed necessary and appropriate.

3.3. Host

The host is responsible for providing the services and infrastructures as laid down in these guidelines. In addition, the host is also requested to assist the visiting teams and the referees in any matters related to the tournament and their travel arrangements (i.e. customs formalities, delayed departure, any other events of force majeure, etc.) in cooperation with the official UEFA representatives.

3.4. Visiting team – arrival/departure

Unless the host and the visiting team concerned agree otherwise, a visiting team should, in principle, arrive at the nearest international airport to the tournament venue the day before its first group match. If this is not possible, for reasons of force majeure, the team concerned may arrive two days prior to the start of the tournament. The costs caused by this early arrival (i.e. overnight costs, additional meals, coach rental - excluding transport from the airport to the hotel, which must be covered by the host in all cases, etc.) must be borne by the national association concerned.

A visiting team must depart one day after its last group match.

Should the visiting team wish to arrive earlier or depart later, all costs caused by this decision must be borne in full by the team in question.

3.5. Costs and charges

The host's obligations commence one day before the first group matches and end one day after the last group matches.

The host receives the following financial contributions to cover the costs of the mini-tournament.

- a) Contribution from the visiting national associations amounting to CHF 13,000 per visiting association.

This amount will be debited from the visiting association's account with UEFA and credited to the host association's account on completion of the mini-tournament in question.

- b) Contribution of the host

In addition to the contributions from the visiting associations, the host will contribute to the tournament budget an amount corresponding to the costs it saves as a result of its national team not participating in a mini-tournament abroad.

- c) UEFA's contribution to the host association for the UEFA representatives
UEFA contributes CHF 13,000 to cover the costs of board, lodging and transport of the referees, UEFA representatives and, if applicable, Tournament Administrator as well as any costs incurred during a possible

preliminary site visit. The sum in question is credited to the host association's account with UEFA.

The host must cover the costs of providing the facilities and services specified in the present regulations.

3.6. Local Organising Committee (LOC)

The host is responsible for setting up a Local Organising Committee composed of at least:

- a) One tournament director (who should not have a leading role with his own team)
- b) One transport officer
- c) One referee liaison officer (RLO), preferably an active or former referee. The RLO must speak fluent English and be familiar with the region where the tournament is taking place. He should also hold a valid driving licence
- d) One officer for safety/security and match hall matters. He/she is responsible for:
 - informing the competent local authorities in time about the staging of the mini-tournament;
 - the implementation of all directives given by the local authorities (and UEFA) regarding safety and security (alcohol, removal of dangerous materials at the venue, racist behaviour, prevention of pitch invasion and securing the technical zone);
 - ensuring that the measures are implemented in such a way that teams, officials, spectators, etc. are accommodated in a safe, comfortable and friendly environment.
- e) One medical officer
- f) One media officer

The host shall ensure that the members of the LOC are duly authorised to fulfil their various tasks.

A tournament office must be installed in the hotel or one of the hotels where the teams are staying. This must serve as the tournament's centre point where any information can be obtained on the tournament itself, on other tournaments, etc. and where the UEFA representatives can carry out administrative work. Consequently, it should be centrally located and easily accessible.

This office should be equipped with a photocopier and a fax machine with an international line.

3.7. UEFA attendance

For each mini-tournament UEFA appoints the following persons:

a) Referees

Four referees will be appointed from neutral countries.

The referees should be given the possibility to use training facilities.

In cooperation with the official UEFA delegate, the local Referee Liaison Officer is in charge of the referees.

b) UEFA representatives (i.e. official UEFA delegate, UEFA referee observer, and UEFA tournament administrator, if applicable)

As a rule, one delegate, one referee observer, and, if applicable a tournament administrator from different countries than the referees and teams are appointed for the mini-tournament. If the referees do not stay at the same hotel as the teams, the referee observer should be accommodated at the referees' hotel and the delegate and the tournament administrator at the teams' hotel.

c) Communication

The referees and UEFA representatives must have the possibility to fax their reports to the UEFA Administration immediately after matches, either from the hall or the hotel. The host is responsible for providing the UEFA representatives with the necessary means of communication.

d) Hotel bills

The referees and UEFA representatives are instructed not to pay any hotel bills except to settle for extras they have used (mini-bar, additional meals, phone calls, etc.).

The accommodation costs (board and lodging) of these officials must be borne by the host who will be reimbursed by means of the UEFA contribution (see Annex I, point 3.5c above).

e) Possible preliminary inspection

UEFA may organise a preliminary inspection of the proposed tournament facilities (accommodation, match halls, training halls, etc.). Upon receipt of the corresponding report, UEFA is entitled to request the choice of other facilities.

f) Employment of a Tournament Administrator (TA)

Following the preliminary inspection report, UEFA, if deemed appropriate, may appoint a TA whose main task will be to support the LOC and the UEFA representatives in their duties.

In principle, the TA will arrive two days before the start of the tournament and must inspect all tournament facilities e.g. match halls, hotels, training halls, etc.

4. TOURNAMENT SCHEDULE

In principle, the mini-tournament must be organised according to the following schedule.

Day 1:

Arrival of all the teams

Arrival of all referees

Arrival of the UEFA representatives

Tournament organisational meeting

Day 2:

First match day: Matches 1 vs 3 and 2 vs 4

Day 3:

Second match day: Matches 1 vs 4 and 3 vs 2

Day 4:

Rest day

Day 5:

Third match day: Matches 4 vs 3 and 2 vs 1

Day 6:

Departure of the all the teams

Departure of the referees

Departure of the UEFA representatives

The host is considered as Team 1. Teams 2,3 and 4 are ranked according to the coefficients. The host is responsible for notifying the other participating teams and the UEFA Administration of all match details (dates, venues, kick-off times and hotel accommodation) by the set deadlines.

The host is requested to provide a sufficient number of training balls, if requested, and FIFA-approved match balls.

5. TOURNAMENT ORGANISATIONAL MEETING

A tournament organisational meeting must take place preferably the day before the start of the tournament. The time of this meeting has to be determined according to the arrival of the delegations, referees and UEFA representatives. If this meeting cannot take place the day before the start of the tournament, it should be organised in the morning of the first match day.

The meeting will be chaired by the official UEFA delegate and, in principle, be held in English. If necessary, the host should provide one or more interpreters. This meeting must be attended by the following persons.

- a) UEFA
 - The referees
 - Official UEFA delegate
 - UEFA tournament administrator, if applicable
- b) Delegations
 - Head of delegation
- c) LOC
 - Tournament director
 - Officer for security/safety and match hall matters
 - Transport officer
 - Medical officer
 - Team liaison officers
 - Referee liaison officer
 - Media officer

The aim of this meeting is to provide the delegations and all the other tournament participants with the following information:

- Tournament programme
- Rules and guidelines regarding the hotel
- Match arrangements
- Transport system
- Referee appointments.

In addition, at the end of the meeting, the official UEFA delegate, in cooperation with the heads of delegation, will arrange a timetable with regard to the players' identity check (see also paragraph 17.02) and inspect the team colours for all matches. For this purpose, the heads of delegation are requested to bring with them the official UEFA 14-player list, the players' passports/identity cards and the full first- and second-choice kits for the field players as well as the full goalkeeper kits.

For the purpose of this meeting, a room for a minimum of 30 persons must be reserved.

If deemed necessary, a meeting can be organised every morning in order to review the previous day, to discuss the programme of the day and the following day. In addition, any complaints or suggestions can be raised in the presence of the official UEFA delegate. This meeting should be attended by the tournament director, the heads of delegation, the official UEFA delegate and the UEFA tournament administrator, if applicable.

6. ACCOMMODATION

The delegations must be accommodated either in sports schools or medium-standard hotels (3-star minimum).

The use of one place of accommodation for all teams and officials is the ideal solution. If this is not possible, a maximum of two hotels in the immediate vicinity and in the same city should be chosen to accommodate the four teams, referees and UEFA representatives. In this case, both places of accommodation must offer the same standard.

The hotel accommodation chosen for a tournament should be located in safe and secure areas where players are not exposed to danger when, for example, having a walk outside the building.

Should any of the visiting associations arrive early (i.e. more than one day before the first match), the host must assist them in extending their hotel booking and arrange for them to be transported from the airport to the hotel free of charge. Furthermore, the host must inform the visiting associations concerned about the extra costs incurred (i.e. accommodation, bus rental, training hall, etc.). The following facilities must be provided and be paid for by the host for a maximum of 21 persons per delegation:

6.1. Rooms for the delegations

- Twin rooms for the players (14 players = seven rooms). Two individual beds must be provided in these rooms. One large bed for two players is not acceptable.
- Single rooms for the seven delegation officials (seven rooms) in the same place of accommodation as their team.
- Additional members of the delegation may be accommodated, at the expense of their own association, either at the same hotel/sports school or at a nearby hotel/sports school.
- If possible, each delegation should be accommodated on a different floor.
- Two additional rooms or one suite must be provided per team for medical treatment and the storage of their equipment. The host is also requested to provide a massage table in the medical treatment room. The cost of these two rooms or this suite must be borne by the host. It is assumed that the rate for these rooms should be cheaper than for a room used by players or officials.

6.2. Rooms for the referees and UEFA representatives

- Single rooms for the referees and the UEFA representatives and, if applicable a Tournament Administrator.
- If possible, the referees and all UEFA representatives should be accommodated on the same floor, separate from the teams.

6.3. General room requirements

- All hotel rooms must have bathroom and toilet facilities which meet standard hygiene requirements.
- All rooms should have an adequate number of wardrobes in which to keep clothing.
- All rooms should, in principle, be equipped with a heating and/or air conditioning unit.
- Rooms must be cleaned daily.

6.4. Laundry

A 24-hour laundry service for the playing strips of the participating teams and referees (kit which has been worn for matches, i.e. shirts, shorts and socks, but not tracksuits) must be provided and paid for by the host.

6.5. Meeting room

One meeting room for a minimum of 25 persons should be made available for the entire duration of the tournament. A meeting schedule should be established in cooperation with the teams before the organisational meeting.

This room should be equipped with a TV/video and overhead projector.

The cost for this room must be covered by the host.

6.6. Dining room

A spacious dining room split into five different areas – four areas for the teams, one area for the referees, UEFA representatives and LOC – should be provided.

The referees and UEFA representatives should, in principle, take their meals in the same dining room as the delegations, at a separate table.

Officials should refrain from smoking and drinking alcohol in the dining room in front of the players.

6.7. General remarks

At the organisational meeting, the host must provide the delegations with clear information on the safety regulations and procedures applicable in case of an emergency, rules regarding telephone and mini-bars in the rooms, as well as the code of conduct in the hotel.

A room occupancy plan should be prepared by the host and distributed to the UEFA representatives only.

The host should ensure that the teams can prepare for their matches in a comfortable, quiet and undisturbed environment.

7. MEALS

Three meals per day must be served to the tournament participants. The host must check whether special wishes can be catered for as far as the type of food is concerned, and also the time at which meals are served. The possibility for teams to bring their own cook should also be considered.

Breakfast, lunch and dinner must be provided for the tournament participants, based on the match and training schedules of the teams in question.

Emphasis should be placed on providing suitable food for futsal players, which also takes national eating habits of participating teams into account. The following minimum standard of food should be made available:

7.1. Breakfast

Bread, crispbread, toast, butter, jams, assorted cereals (cornflakes, etc.), fruit, ham, salami and cheese, boiled and scrambled eggs, bacon, yoghurt.

7.2. Lunch

The lunch menu should consist of a starter, main course and dessert. In principle, a combination of the following foods should be made available:

a) Starter

- Soup, ham, salami and cheese, choice of salads, cold pasta salad.

b) Main course

- Meat (chicken and beef)
- Fish and meat (as some people do not like fish or meat, it is therefore recommended to serve a main dish consisting of both foods)
- Vegetables and pasta
- Vegetables and rice
- Vegetables and potatoes

c) Dessert

- Cake and/or ice cream
- Pudding
- Fruit salad.

7.3. Dinner

Similar food as for lunch should be served for dinner. However, when establishing the menu plan for dinners, the kick-off times and return of the teams to the hotel must be taken into consideration. In principle, a combination of the following foods should be made available:

a) Starter

- Soup, ham, salami and cheese, choice of salads, cold pasta salad

b) Main course

- Meat (chicken and beef)
- Fish and meat (as some people do not like fish or meat, it is therefore recommended to serve a main dish consisting of both foods)
- One pasta dish (without meat or fish)
- Vegetables and pasta
- Vegetables and rice
- Vegetables and potatoes

c) Dessert

- Cake and/or ice cream
- Pudding
- Fruit salad.

7.4. Accompanying food

For lunch and dinner, the following accompanying foods should be provided:

- Butter
- Bread
- Fruit
- Yoghurt.

A detailed menu plan must be sent to the participating teams one month before the start of the tournament. Should a delegation have any special dietary requests, these must be submitted to the host three weeks before the start of the mini-tournament at the latest. Any cost difference between a special menu and the proposed menu must be borne by the requesting association.

All meals should be served buffet-style. The host must ensure that all teams are provided with hot food at scheduled times previously agreed with the participating teams.

7.5. Snacks, light meals

As a rule, snacks or light meals between ordinary meals must be made available to the teams upon request and paid for by the team concerned. However, if such a meal replaces an ordinary meal, the host must bear the costs. If this consists of an additional meal, the requesting team must pay for it.

7.6. Drinks

A sufficient supply of soft drinks and tea should be made available for the participants at meals. At all training sessions and matches a sufficient amount of still mineral water must be provided to the teams. In addition, mineral water should also be provided for the players in their rooms. Coffee,

tea, milk (hot and cold) and chocolate drinks or powder must be available at breakfast.

The participants themselves must pay for all other drinks.

7.7. Mini-bar and pay-TV in the players' rooms

The mini-bar in the players' rooms should be emptied.

Pay-TV should not be available in the players' rooms.

8. HALLS

Halls must be in good condition in terms of both their playing surface and facilities and fully comply with the FIFA *Futsal Laws of the Game*. They must conform to the safety and security directives of the competent civil authorities.

In addition to the provisions laid down in the competition regulations (Article 9), the following requirements must be met:

8.1. General requirements

- a) The halls must be located within a one-hour bus ride of the team accommodation.
- b) Pitches must measure at least 38 x 18m.
- c) The hall should provide a main stand with at least 500 individual seats.
- d) The halls must be equipped with two benches at pitch level. Each bench must provide seating room for 13 people in total. These benches must be positioned at least two metres from the touchline and must not present a risk for the safety of the players. In addition, a table with two seats must also be provided between the substitutes' benches.
- e) One replacement goal must be available in the hall.
- f) Each hall must provide adequate public first aid and fire-fighting equipment as well as sanitary facilities for both sexes, and must meet UEFA's requirements for the safety and security of spectators.
- g) Each hall should be equipped with a public address system including a tape recorder and/or CD player.
- h) At least one massage table must be provided in each dressing room.
- i) It should be possible to suspend a minimum of four flags in the interior of the hall.
- j) A doping control station meeting the requirements of the Anti-Doping Regulations must be provided at the hall.

The teams and the referees must be provided with the necessary facilities in order to enable them to take a hot shower after the match.

9. TRAINING SESSIONS

One training hall must be made available for the entire duration of the mini-tournament, to be shared by all four teams, which should have the same playing surface as the match hall. The teams must be given the possibility to use this hall at any time and as often as requested. The training hall can be the same hall as the match hall. In this case, the host must arrange a training schedule, taking the visiting teams' wishes into account as far as possible.

The training hall must be located near the team accommodation. Travel time by bus from a team's accommodation to the training hall must not exceed 20 minutes.

The dressing rooms at the training hall should be of an adequate size, and bathroom and toilet facilities should correspond to normal standards of hygiene.

If the visiting teams do not bring their own balls, the host shall provide a sufficient number of training balls to the team in question, if so requested. If possible, the same type of ball should be provided as for the matches.

The teams are entitled to hold a training session the day before the match in the hall where the match will be played. The host, in cooperation with the referee and official UEFA delegate, will take the final decision in the event of any uncertainty.

10. MATCH ORGANISATION

The following principles apply.

10.1. Match arrangements

Please refer to the competition regulations (Article 12).

A minimum of four ball girls/boys should be provided for each match.

Ten match balls should be made available per match.

There must be a minimum of two hours between kick-off times on the same match day.

A suitable warm-up area must be provided for the two teams playing the second match, should the first match finish less than 45 minutes before the second match kicks off.

10.2. Pre-match procedure

The following principles apply.

Day before the match:

Training session for both teams.

Match day:

Arrival at the hall:

- 90' Teams, referees, official UEFA delegate and/or referee observer

Match sheet to be completed and signed by:

- 60' Both teams

Match timetable:

- 60' to -15' Warm-up on the pitch (or in dedicated area)

- 4' Teams come onto the pitch and stand in line facing the VIP box

- 3' Hand-shaking procedure and team photos

- 1' Toss of coin

0' Kick-off (no earlier than 10.00 hours and no later than 22.00 hours local time).

This timetable may be adjusted to take account of the distance between the dressing rooms and the playing field.

Half-time interval:

Maximum 15'

After the final whistle:

Both teams and referees gather in the centre circle, say goodbye to each other, wave goodbye to the spectators and leave the pitch.

11. TRANSPORT

The host is responsible for providing the following vehicles:

Teams

Each team must be provided with a bus with driver for the entire duration of the tournament.

Referees

Two spacious and comfortable cars – preferably people carriers (minibuses with six to eight places) – with drivers must be provided to transport referees to and from matches.

UEFA representatives

As a rule, the UEFA representatives will travel with the referees.

General requirement

The teams, international referees and UEFA representatives must be welcomed upon their arrival in the host country and transported from their point of arrival to the hotel. They must also be provided with transport from their accommodation to the point from where they will leave the host country on the day of their departure.

12. MEDICAL MATTERS

The health of the players must be the first priority for the organiser of any futsal event. Consequently, the host is requested to ensure that the necessary measures are taken to guarantee adequate medical services during the entire tournament for all players and officials.

Apart from the normal match arrangements in this respect, e.g. stretcher at the hall, ambulance at the hall, doctor on standby in the hall or at a nearby hospital, first-aid officers, etc., the host must ensure that any player needing medical care can receive preferential treatment and avoid the normal waiting process in a hospital or clinic.

Medical arrangements should be explained to the tournament participants at the organisational meeting.

13. UEFA REPRESENTATIVES

The UEFA representatives play an important role at these tournaments. They are an instrument of the disciplinary bodies, and their reports serve as groundwork for the activities of the Futsal Committee and the Referees Committee. In addition, they are also requested to report to the UEFA Administration on any major problems that occur during the tournament and to inform UEFA of any organisational deficiencies or weaknesses. On the basis of their neutral and objective information, the UEFA Administration is able to take the necessary steps to avoid any unpleasant situations and to constantly improve the staging of such events in the future.

In this context, the LOC and all participating teams are welcome to discuss any issues relating to the tournament with the UEFA representatives, to draw their attention to any shortcomings and to provide them with any ideas or proposals. The UEFA representatives will be more than happy to forward any matter raised by a participating team to the UEFA Administration.

14. CLOSING REMARKS

Although it is recognised that all participating teams are ultimately playing to win and qualify for the next round of the Competition, mini-tournaments should, as already mentioned, also be used to foster friendship and relations between the participants. A friendly atmosphere based on mutual understanding and appreciation can be achieved with small gestures like:

- joint events (meal, drinks, excursion, etc.) for the delegation officials, preferably at the beginning of the tournament;

- running of a small information desk where the tournament participants can get the ranking table, leading scorer list, results of other tournaments, etc. The local media officer should be able to provide such a service;
- organisation of an event where gifts can be exchanged.

It is up to the host to show its hospitality “skills” and to ensure that the visiting delegations go home with happy memories of a successful and well-run mini-tournament.

ANNEX II: Fair Play

Fair Play Definition

The idea of playing a game fairly and treating an opponent in a sporting manner is one of the finest elements to be found in any sport. In fact, it was sport that gave birth to the now widely used expression and concept of fair play. It remains as vital an ingredient of our sport today as it ever did, and most spectators would agree that only a fair match can be an entertaining one.

The concept of fair play can be broken down into the following principles, which apply as much to the players as to other individuals connected with the game.

- a) The Futsal *Laws of the Game* and the regulations of the various competitions must be respected.
- b) Every effort should be made to behave in a sporting manner towards opponents, referees and any other persons involved in matches, such as spectators, officials of other clubs and associations, and representatives of the media.
- c) Anyone else involved in matches should be encouraged to behave in the manner outlined above before, during and after a match, irrespective of the result of the match and the decisions taken by the match officials.

Fair Play Assessment

Introduction

1. Conduct according to the spirit of fair play is essential for the successful promotion and development of and involvement in sport. The objective of activities in favour of fair play is to foster a sporting spirit, as well as the sporting behaviour of players, team officials and spectators, thereby increasing the enjoyment of all those involved in the game.
2. In its efforts to promote fair play, UEFA establishes association fair play rankings for each season, based on all matches played in all UEFA competitions (national representative and club teams) between 1 June and 31 May. In establishing these rankings, only those associations whose teams have played at least the required number of matches (total number of matches assessed divided by the number of associations) are taken into account. For this purpose, fair play conduct is assessed by the appointed UEFA match delegate. In reward for the fair play example they set, a maximum of three associations which attain a previously-defined standard (average of 8.0 points or more in the rankings) each receive one additional place in the UEFA Cup of the next season. These additional places are

reserved for the winners of the respective domestic top-division fair play competition. If the winners of the domestic top-division fair play competition in question have already qualified for a UEFA club competition, the UEFA Cup fair play place goes to the highest team in the domestic top-division fair play rankings which has not already qualified for a UEFA competition.

3. After the match, the match delegate is expected to complete a fair play assessment form in consultation with the referee and, where applicable, the referee observer. The referee confirms that fair play aspects have been duly discussed by signing the fair play assessment form.

Methods of Assessment

4. The assessment form identifies six criteria (components) for the evaluation of the fair play performance of the teams. Assessment should be based on positive rather than negative aspects. As a general rule, maximum assessment marks should not be awarded unless the respective teams have displayed positive attitudes.

a) The individual items on the assessment form

5. **Red and yellow cards.** Deduction from a maximum of 10 points:

- yellow card 1 point
- red card 3 points

If a player who has been cautioned with a yellow card commits another offence which would normally be punishable with a yellow card, but who must be sent off for this second offence (combined yellow and red card), only the red card counts, i.e. total of 3 points to be deducted.

If, however, a player who has been cautioned with a yellow card commits another offence for which the punishment is dismissal, a total of 4 points (1+3) must be deducted.

'Red and yellow cards' is the only item which may take a negative value.

6. **Positive play**

- maximum 10 points
- minimum 1 point

The aim of this item is to reward positive play which is attractive for the spectators. In assessing positive play, the following aspects should be taken into consideration.

Positive aspects:

- attacking rather than defensive tactics
- acceleration of the game

- efforts to gain time, e.g. bringing the ball quickly back into play, even when in a winning position
- continued pursuit of goals, even if the desired result (e.g. qualification or an away draw) has already been achieved

Negative aspects:

- deceleration of the game
- time-wasting
- tactics based on foul play
- play-acting, etc.

In general terms, positive play correlates with the number of goal-scoring chances created and the number of goals scored.

7. Respect of the opponent

- maximum 5 points
- minimum 1 point

Players are expected to respect the *Futsal Laws of the Game*, the competition regulations, opponents, etc. They are also expected to ensure that fellow team members and everyone else involved in the team abide by the spirit of fair play as well.

In assessing the players' behaviour vis-à-vis the opposition, double counting against the item 'red and yellow cards' should be avoided. However, the delegate may take into account the seriousness of the offences punished by cards, as well as offences overlooked by the referee.

Assessment should be based on positive attitudes (e.g. helping an injured opponent) rather than infringements. Blameless behaviour, but without any particularly positive attitude or gestures towards opponents, should be assessed with a mark of 4 rather than 5.

8. Respect of the referee

- maximum 5 points
- minimum 1 point

Players are expected to respect the referees as people, as well as for the decisions they take. Double counting against the item 'red and yellow cards' should be avoided. However, the delegate may take into account the seriousness of the offences punished by cards.

A positive attitude towards the referee should be rewarded by high marks, including the acceptance of doubtful decisions without protest. Normal behaviour, but without any particularly positive attitude or gestures with respect to the match officials, should be assessed with a mark of 4 rather than 5.

9. **Behaviour of team officials**

- maximum 5 points
- minimum 1 point

Team officials, including coaches, are expected to make every effort to develop the sporting, technical, tactical and moral level of their team through all permitted means. They are also expected to instruct their players to behave in a manner which is in accordance with the fair play principles.

Positive and negative aspects of the behaviour of team officials should be assessed; e.g. whether they calm or provoke angry players or fans, how they accept the referee's decisions, etc. Co-operation with the media should also be considered as a factor in the assessment. Blameless behaviour, but without any particularly positive attitude or gestures, should be assessed with a mark of 4 rather than 5.

10. **Behaviour of the crowd**

- maximum 5 points
- minimum 1 point

The crowd is considered to be a natural component of a futsal game. The support of the fans may contribute to the success of their team. The crowd is not expected to watch the game in silence. Encouragement of teams by shouting, singing, etc. may have a positive influence on the atmosphere, in accordance with the spirit of fair play.

The spectators are, however, expected to respect the opposing team and the referee. They should appreciate the performance of the opposition, even if they emerge as the winners. They must in no way intimidate or frighten the opposing team, the referee or opposing supporters.

A maximum number of points (5) should not be awarded unless all these requirements are satisfied, especially with respect to the creation of a positive atmosphere.

This item is applicable only if a substantial number of fans of the team concerned are present. If the number of fans is negligible, 'N/A' (not applicable) should be recorded under this entry.

b) Overall assessment

11. The overall assessment of a team is obtained by adding up the points given for the individual components, dividing this total by the maximum number of points and multiplying the result by 10.
12. The maximum number of points per game generally equals 40. If, however, a given team is being supported by a negligible amount of fans, and the item "Behaviour of the crowd" is not being assessed as a result ('N/A' – see paragraph 10 above), the maximum number of points obtainable will be 35.

Example:

The various items for team 1 are assessed as 8+7+3+4+5+4, giving a total of 31. The general assessment will therefore be:

$$(31/40) \times 10 = \mathbf{7.75}$$

If team 2 had only a small number of fans, and the assessment for the other items was 7+8+2+5+2, with 24 as the total, the general assessment would be:

$$(24/35) \times 10 = \mathbf{6.857}$$

The general assessment should be calculated to three decimal points and not rounded up.

13. In addition to this assessment, the delegate should also give brief written comments on the fair play performance of the teams, to explain the positive and negative aspects which formed the basis for his assessment. This written explanation may also include outstanding individual gestures of fair play by players, officials, referees or any other persons.

ANNEX III: Safety and Security

Binding instructions for the organisers of, and the associations participating in, any UEFA futsal competition matches with regard to precautionary measures to be taken to ensure safety and security at the venues and prevent crowd disturbances.

These instructions are not exhaustive and cannot be regarded as a conclusive and all-embracing stipulation of the security measures to be taken by, and the responsibilities of, match organisers and participating associations. It is the responsibility of the match organisers, whether associations or other entities, to do everything within their power to ensure that order and security are maintained in and around the venue before, during and after the match.

These instructions complement national and local legislation, as well as instructions issued by competent national administrative bodies.

1. Venue/match organisation

1.1. Sale of and Information on tickets

For all matches, the sale of tickets must be strictly controlled. A ticket should provide ticket-holders with all the relevant information they might need, i.e. the name of the competition, the names of the participating teams, the name of the venue, the date and kick-off time, and a clear seat location indication (sector, row, seat, number). In addition, the following details should be produced and distributed with the ticket: opening times of the gates, stadium regulations, including prohibition of alcohol and offensive articles, procedure for searching spectators, etc.

1.2. Inspection of the venue

The venue in question must have been thoroughly inspected throughout by the competent local safety authorities and a safety certificate testifying as to its suitability issued by those authorities. Such a certificate must have been issued no earlier than one year prior to the date of the match.

1.3. Persons in charge

The police officer or venue security officer who will be in overall command of all safety and security matters related to the match must be identified, as must the persons individually in charge of safety/security, medical and fire services.

1.4. Stewards

Sufficient properly-trained stewards must be on duty within the venue to ensure that spectators are directed to their seats efficiently and smoothly, without delay and confusion.

1.5. Segregation

For matches where a system of spectator segregation is to be operated, the segregation strategy should be drawn up jointly by the match organisers, participating teams and the police commander in charge of the match.

1.6. Protection of the playing area

It is essential to protect players and match officials against intrusion of the playing area by spectators. This may be accomplished in any number of ways, including, for example, the use of any one of the following measures, or the use of a combination thereof, depending on the individual circumstances:

- a) The presence of police and/or security personnel in or near the playing area.
- b) A seating configuration which situates front-row spectators at a height above the arena which would render intrusion into the playing area improbable, if not impossible.
- c) Whichever form of protection against intrusion is used, it must incorporate, for spectators, adequate means of emergency escape into the playing area, unless, in the certified opinion of the local safety authorities, adequate means of emergency evacuation, backwards and/or sideways, out of the grandstands exist which would be sufficient to render the use of the playing area unnecessary for such a purpose.
- d) The type of protection adopted against intrusion must be approved by the competent local authorities and not represent a danger to spectators in the event of panic or an emergency evacuation.

1.7. Public passageways

All public passageways, corridors, stairs, doors, gates, etc. must be kept free of any obstructions which could impede the free flow of spectators.

1.8. Distribution of alcohol

No public sale or distribution of alcohol is permitted within the venue or its private environs. All alcohol-free drinks which are sold or distributed must be dispensed in paper or open plastic containers which could not be used in any dangerous manner.

1.9. Public address system

Every venue must have a public address system which is capable of being heard clearly, above the crowd noise, even in the case of a sudden upsurge in spectator noise levels both inside and outside the venue. The system should also be capable of being directed to the various sectors of the venue individually. The police authorities and/or the hall security officer should be able to override the public address system to make emergency announcements.

1.10. Announcements

Announcements over the public address system must be of a strictly neutral character. The public address system must not be used for the dissemination of political messages, nor to support one team in particular, nor should it be used for any form of discrimination against the other team.

1.11. Adequate facilities for emergency services

Adequate rooms and facilities within and around the venue must be provided for the police, medical and fire services, in accordance with the requirements of the public authorities concerned.

1.12. Emergency power supply

Each venue must be equipped with an independent emergency electrical power supply which could be used in the event of power failure, to ensure a degree of lighting which is sufficient to prevent any danger to the public. The competent local authorities must approve the public lighting system and the emergency back-up system.

1.13. Provocative action, racism

The match organisers, together with the security authorities, must prevent any provocative action being taken by spectators inside or in the immediate vicinity of the venue (unacceptable levels of verbal provocation from spectators towards players or opposing fans, racist behaviour, provocative banners or flags, etc.). Should such action arise, the match organisers or security authorities must intervene over the public address system or remove any offensive material. Stewards must draw the attention of the police to serious acts of misbehaviour, including racist insults, so that offenders may be removed from the venue should the police so decide.

Associations and match organisers must implement and apply UEFA's ten-point plan of action against racism.

1.14. Cooperation with match organisers

In the interests of safety and security, associations must cooperate fully with the match organisers, irrespective of whether the match is to be played at home or abroad, and with the public authorities concerned. Similarly, in their dealings with visiting associations and all other authorities involved, the match organisers must do everything possible to ensure that the event passes off without disturbance.

The match organisers should ensure that spectators are made aware before the match, by media announcements and all other appropriate means, of all prohibitory measures and controls regarding the match.

Additionally, supporters should be reminded of the importance of not attempting to take prohibited items or substances into the venue, of behaving in a sporting and reasonably restrained manner, and of how serious an effect breaches of these rules of conduct could have on the teams and players they support, including disqualification from competitions.

2. Cooperation with public authorities

2.1. Exchange of information

All parties involved in a match must do everything within their power to enable the public and police authorities, in whatever countries may be involved, to carry out an effective exchange of appropriate cross-border information.

2.2. Safety of the visiting team

The match organisers must seek the cooperation of the local police authorities well in advance, to ensure the safety of the visiting team and officials at their hotel, and when travelling to and from training and to and from the match.

ANNEX IV: UEFA European Futsal Championship Official Rankings 2007

Rank.	Association	Final Coefficient 2000/2001	Final Coefficient 2002/2003	Final Coefficient 2004/2005	Final Coefficient 2007
1	Italy	5.000	5.800	6.000	5.600
2	Spain	5.800	4.500	6.067	5.456
3	Ukraine	5.400	5.400	5.500	5.433
4	Russia	4.500	3.667	6.000	4.722
5	Czech Republic	3.333	4.500	4.667	4.167
6	Portugal*	1.333	4.000	4.667	3.333
7	Netherlands	3.000	1.333	4.667	3.000
8	Slovenia	1.333	3.000	2.667	2.333
9	Croatia	3.667	1.333	2.000	2.333
10	Hungary	1.333	1.333	4.000	2.222
11	Belgium	1.000	3.333	2.333	2.222
12	Poland	3.000	1.333	1.333	1.889
13	Serbia & Montenegro	1.000	1.333	2.333	1.556
14	Belarus	1.000	1.000	2.000	1.333
15	Andorra	1.333	0.667	1.667	1.222
16	Slovakia	0.000	1.333	2.000	1.111
17	Azerbaijan	1.000	0.667	1.667	1.111
18	Moldova	0.000	0.667	2.333	1.000
19	Bosnia-Herzegovina	0.000	0.333	2.333	0.889
20	Greece	0.000	0.667	1.667	0.778
21	France	0.333	0.333	1.667	0.778
22	FYR Macedonia	0.333	0.667	1.333	0.778
23	Israel	0.667	0.333	1.000	0.667
24	Lithuania	0.000	0.000	1.667	0.556
25	Latvia	0.000	0.333	1.333	0.556
26	Finland	0.667	0.000	1.000	0.556
27	Georgia	0.000	0.333	1.000	0.444
28	Romania	0.000	0.000	0.833	0.278
29	Cyprus	0.000	0.000	0.750	0.250
30	Albania	0.000	0.000	0.750	0.250
31	Armenia	0.000	0.000	0.667	0.222
32	Kazakhstan	0.000	0.000	0.500	0.167
33	Bulgaria	0.000	0.000	0.000	0.000
34	England	0.000	0.000	0.000	0.000
	Austria	0.000	0.000	0.000	0.000
	Denmark	0.000	0.000	0.000	0.000
	Estonia	0.000	0.000	0.000	0.000
	Faroe Islands	0.000	0.000	0.000	0.000
	Germany	0.000	0.000	0.000	0.000
	Iceland	0.000	0.000	0.000	0.000
	Liechtenstein	0.000	0.000	0.000	0.000
	Luxembourg	0.000	0.000	0.000	0.000
	Malta	0.000	0.000	0.000	0.000
	Northern Ireland	0.000	0.000	0.000	0.000
	Norway	0.000	0.000	0.000	0.000
	Republic of Ireland	0.000	0.000	0.000	0.000
	San Marino	0.000	0.000	0.000	0.000
	Scotland	0.000	0.000	0.000	0.000
	Sweden	0.000	0.000	0.000	0.000
	Switzerland	0.000	0.000	0.000	0.000
	Turkey	0.000	0.000	0.000	0.000
	Wales	0.000	0.000	0.000	0.000

<p><u>Coefficient Calculation</u></p> <p>(Coefficient 2000/01 + Coefficient 2002/03 + Coefficient 2004/05) / <u>3 (seasons)</u></p> <p style="text-align: center;">Final Coefficient</p>	<p><u>In case of equal coefficient</u></p> <ol style="list-style-type: none"> 1. Performance in the past season 2. Goal difference in the last round 3. Goal for in the last round 4. Goal against in the last round <p style="text-align: center;">: not playing</p>	<p>*Portugal qualified as host of the Final Round 2007</p>
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Coefficient Ranking System

1. The associations are classified on the basis of their results in the qualifying and final rounds of the 2000/01, 2002/03 and 2004/05 UEFA European Futsal Championships.
2. Associations with the lowest coefficients in the rankings have to take part in the preliminary round. In the case of an association which has not previously entered the Competition, its coefficient is zero.
3. Seeding for the draw will be made in accordance with the rankings covering the three previous editions of the Competition. These UEFA European Futsal Championship rankings are compiled before the start of the competition.
4. Points are awarded as follows:
 - 2 points for a win (1 point for preliminary-round matches in 2004/05)
 - 1 point for a draw (½ point for preliminary-round matches in 2004/05)
 - 0 points for a defeat.
5. The table is compiled as follows:
 - In each of the qualifying competitions for the UEFA European Futsal Championships, the total number of points obtained is divided by the number of matches played.
 - The eight associations which reach the final round , semi-finals or final of the UEFA European Futsal Championship are awarded 3 bonus points for qualification for each of these stages as applicable.
6. The coefficients obtained each season by the associations are added, then divided by three to produce the rankings.
7. In the case of the association which qualifies automatically for the final tournament in question, the coefficient is calculated on the basis of the best possible coefficient in the qualifying competition in question.
8. Coefficients are calculated to the thousandth, and not rounded up.
9. In the case of equal coefficients, the UEFA Administration will take a final decision, taking into consideration the following criteria:
 - Coefficient in the last competition
 - Goal difference in the last competition
 - Goals for in the last competition
 - Goals against in the last competition.
10. Points are awarded only for matches which have actually been played, in accordance with the results ratified by UEFA. Kicks from the penalty mark to determine which team qualifies, or the winners, do not affect the result used to calculate the coefficient.

11. The UEFA Administration has the final decision on any matters not covered by these provisions.

ANNEX V: Doping controls - Acknowledgment and Agreement

The undersigned player agrees to comply with the *UEFA Anti-Doping Regulations* and the applicable UEFA competition regulations, which he has read and understood. In particular, he acknowledges that he must refrain from using prohibited substances and methods.

The undersigned player recognises that failure to comply with the said regulations may result in investigation and sanctions by UEFA. He acknowledges and agrees that UEFA has the jurisdiction to impose sanctions as provided for in the *UEFA Disciplinary Regulations*.

The undersigned player agrees to undergo doping controls at any time (in and out of competition).

The undersigned player agrees that any dispute that remains unresolved after the legal remedies established by UEFA have been exhausted shall be submitted exclusively to the Court of Arbitration for Sport (CAS) for final and binding arbitration. He notes that he must submit such a dispute to the CAS within ten (10) days of the challenged decision being notified. Proceedings before the CAS shall take place in accordance with its Code of Sports-related Arbitration.

The undersigned has/have read and understood the present Acknowledgement and Agreement.

Date

Name of player
(surname, first name)

Date of birth
(day/month/year)

Signature of player

Name of parent/legal guardian
(surname, first name)

Signature of parent/legal guardian

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